



BUILDING MAINTENANCE MECHANIC

\$24.03 – \$30.04 PER HOUR PLUS GREAT BENEFITS

Apply Immediately - Recruitment may be closed at any time without notice.

THE JOB - Omnitrans is seeking an individual to join our Facility Maintenance team bringing with them excellent work skills related to the full range of building maintenance and repair of electrical, plumbing, and mechanical systems of Agency facilities. The duties may include, but not limited to, the following (the omission of specific statements of duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification).

- Perform general repairs to buildings including building forms, frames and shelves; repair/patch walls, windows, doors, and roofs; tile floors; and paint the exterior and interior buildings.
- Repairs and maintains electrical systems, including installing lights, bulbs, switches, conduit, intercoms, and overhead electric doors.
- Repairs and maintains plumbing systems, including water and steam pipes, water coolers, sewage, and landscape irrigation systems.
- Repairs and maintains mechanical systems, including pumps, motors, and air conditioning and heating systems.
- Repairs office furniture and equipment.
- Performs welding as required.
- Performs preventative maintenance on equipment and buildings.
- Uses a variety of hand tools and power equipment as required; cleans and maintains tools and equipment.
- Coordinates with service vendors for contracted repairs.

THE REQUIREMENTS - The successful candidate will possess a **minimum of four (4) years building maintenance experience, with specific experience in all major job functions**. Formal training in all major job skills, either through technical training courses or an apprenticeship is desirable. Good working knowledge of materials, tools and methods used in general building repair, maintenance, and construction; basic electrical theory and practices; basic plumbing principles and techniques; basic motor and HVAC inspection and repair principles and techniques; safe working practices related to all assigned job duties. Ability to perform a variety of skilled building maintenance functions; safely use hand and power tools; established and maintains effective working relationships with others; read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals; write routine reports and correspondence; interpret a variety of instructions furnished in written, oral, diagram, or schedule form; obtain and maintain a valid Class C California Motor Vehicle Operator's License; and must provide all necessary hand tools. Possession of a valid Class C driver's license is required and a good driving record with no more than 2 points in 3 consecutive years for the past 10 years. A **CURRENT** (30 days or less) **California (H6) D.M.V. printout MUST** be submitted with the application. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions for this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to stand, walk, use hands to finger, handle or feel and reach with hands and arms, and stoop, kneel, crouch or crawl. The employee is regularly required to sit, climb or balance, and is occasionally required to taste or smell. The employee must frequently lift and/or move up to 50 pounds. Specific vision abilities required by this job include color vision, and ability to adjust focus.

THE SELECTION PROCESS - Applications will be screened for relevant qualifying experience. Additional screening mechanisms may be implemented in order to determine candidates' qualifications. Only those applicants who most closely meet the needs of the Department will be invited to participate in the selection process. The selection process may include a combination of written, performance, and oral examinations. Applicants meeting the minimum qualifications are not guaranteed advancement to the interview. The process also requires a background/criminal investigation (including LiveScan), pre-assessment evaluation, and pre-employment physical examination with drug screening. Further information and applications can be obtained at Omnitrans, 1700 W. 5th St., San Bernardino, CA or visit our website at <http://www.omnitrans.org/about/jobs.asp>

EOE / AA including Protected Veterans and Individuals with Disabilities

Req #937