



DIRECTOR OF SAFETY, SECURITY AND REGULATORY COMPLIANCE

\$8563 - \$12,702 PER MONTH PLUS GREAT BENEFITS

Apply Immediately - Recruitment may be closed at any time without notice.

THE JOB: OMNITRANS, provider of public mass transit for the San Bernardino Valley in Southern California is seeking a highly skilled professional to join our award winning team. Omnitrans is a great place to work; we are located close to the mountains, the desert, and beaches of Southern California and offer a vast array of recreation, quality schools and affordable housing. This individual will be a strong leader who can highly motivate employees, possess a strong work ethic ready for a fast paced and multi-task union environment. Their main function is to manage the Agency's safety, security, environmental compliance, and fleet safety and training programs. This individual serves as the Agency's liaison and point of contact for external safety and law enforcement agencies. Oversees the performance of inspections of construction sites to ensure compliance with safety rules and regulations by performing the following duties (the omission of specific statements of duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification):

- Directs and coordinates Agency programs related to safety, security, and environmental compliance, emergency planning/response, and disaster preparedness, and fleet safety and training programs. Ensures all Agency facilities and transit system operations are in compliance with federal, state, and local safety and security requirements.
- Oversees the performance of inspections of construction sites to ensure compliance with safety rules and regulations and the Project Safety and Security Plan. Monitors the audits of consultant and contractor safety performance relating to accident statistics and compliance. Researches new regulatory compliance issues for applicability.
- Ensures that all documentation and record keeping relating to any all programs are accurate. Ensures that all safety files and records are properly maintained and that all required reports are submitted on a timely basis.
- Assumes lead responsibility in formulating general safety and security policies and procedures to be followed by Agency personnel in compliance with local, state, and federal rules and regulations. Communicates with federal, state, and local regulatory agencies.
- Supports, assists, and meets with Directors and/or staff to effectively implement safety/environmental compliance programs within applicable regulations and local requirements. Develops recommendations for hazards and follows-up on the status of corrective actions.
- Ensures that inspections/audits of the work environment, activities, and processes to detect existing or potential accident, fire, health, chemical, biological, and physical hazards are routinely conducted in accordance with existing policies and procedures or as warranted. Based on the findings of inspections/audits recommends corrective or preventative measures where indicated.
- Conducts safety engineering reviews of new equipment, processes and chemicals. Keeps managers and employees alerted to the hazards of working with toxic fumes, dangerous chemicals, and any other hazardous substances. Conducts detailed evaluations of unsafe conditions and incidents.
- Participates in the investigation of accidents and injuries and cooperates in the preparation of material and evidence for Agency use. Devises, supervises, and coordinates training programs which will increase proficiency in safe practices and promote safety consciousness for employees and supervisors. Handles inquiries, problems, or complaints from employees, management or the public.
- Functions as the Emergency Management Liaison Officer to the County Office of Emergency Services.
- Measures on a scale the safety performance including rules and regulations compliance and corrective action. Performs administrative duties as assigned during emergency operations under the guidelines of the California Standardized Emergency Management system, and in compliance with the Federal Transit Administration and Department of Homeland Security Transit system Security and Emergency Preparedness Program guidelines.

THE REQUIREMENTS: The selected Candidate will possess a Bachelor's degree (B.A.) in Business or Engineering from a four-year college or university; and five years of related experience and/or training; or an equivalent combination of education and experience. Advanced degree and Safety Professional, or Law Enforcement or Industrial Security Management experience is highly desirable. Must be familiar with current business operating systems, software, and programs. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employees is occasionally exposed to wet and/or humid conditions; moving mechanical parts; high places; fumes or airborne particles; toxic or caustic chemicals; outside weather conditions; risk of electrical shock; and vibration. The noise level in the work environment is usually loud.

THE SELECTION PROCESS: Candidates will be screened for relevant qualifying experience that consists of an evaluation of education and experience as described on the fully completed application. The ***most competitively qualified candidates*** will be invited to participate in the selection process. The selection process may include a combination of written, performance, and oral examinations. All employment offers are contingent upon successful completion of both a pre-employment physical exam, including a drug test and a criminal background investigation, which will include Life Scan fingerprinting. For further information about this exciting career opportunity, please visit our website at <http://www.omnitrans.org/about/jobs.asp>. We are unable to accept resumes in lieu of a fully completed application but one may be attached. Applications can be obtained at Omnitrans, 1700 W. 5th St., San Bernardino, CA.

EEO/AA including Protected Veterans and Individuals with Disabilities

Req #931