



ADMINISTRATIVE AND FINANCE COMMITTEE
THURSDAY, MARCH 9, 2017– 8:00 A.M.
OMNITRANS METRO FACILITY
1700 WEST 5TH STREET
SAN BERNARDINO, CA 92411

The meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or Limited English Proficiency services are needed in order to participate in the public meeting, requests should be made through the Recording Secretary at least three (3) business days prior to the Committee Meeting. The Recording Secretary’s telephone number is 909-379-7110 (voice) or 909-384-9351 (TTY), located at 1700 West Fifth Street, San Bernardino, California. If you have comments about items on the agenda or other general concerns and are not able to attend the meeting, please mail them to Omnitrans at 1700 West Fifth Street, San Bernardino, California, Attention Board Secretary. Comments may also be submitted by email to BoardSecretary@omnitrans.org.

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B. ANNOUNCEMENTS/PRESENTATIONS

1. Next Committee Meeting: Thursday, April 13, 2017, 8:00 a.m.
Omnitrans Metro Facility Board Room

C. COMMUNICATIONS FROM THE PUBLIC

This is the time and place for the general public to address the Board for items that are not on the agenda. In accordance with rules applicable to meetings of the Administrative & Finance Committee, comments on items not on the agenda and on items on the agenda are to be limited to a total of three (3) minutes per individual.

D. POSSIBLE CONFLICT OF INTEREST ISSUES

Disclosure – Note agenda items contractors, subcontractors and agents, which may require member abstentions due to conflict of interest and financial interests. Board Member abstentions shall be stated under this item for recordation in the appropriate item.

N/A

E. DISCUSSION ITEMS

1. Approve Administrative & Finance Committee Minutes – February 9, 2017 2
2. Recommend the Board of Directors Receive and File Construction Progress Report No. 56 through February 28, 2017 - sbX E Street Corridor BRT Project 6
3. Receive and File Omnitrans’ Director of Finance Report on the Price of Compressed Natural Gas 14
4. Recommend the Board of Directors Approve Fiscal Year 2017-2018 Budget Assumptions 17

F. ADJOURNMENT

ITEM # E1

**ADMINISTRATIVE & FINANCE COMMITTEE
MINUTES, FEBRUARY 9, 2017**

A. CALL TO ORDER

Chairman Ed Graham called the regular meeting of the Administrative and Finance Committee to order at 8:00 a.m., Thursday, February 9, 2017.

1. Pledge of Allegiance
2. Roll Call

Committee Members Present

Council Member Ed Graham, City of Chino Hills – Committee Chair
Mayor Carey Davis, City of San Bernardino
Council Member Patricia Gilbreath, City of Redlands
Supervisor Curt Hagman, County of San Bernardino
Council Member David Avila, City of Yucaipa
Council Member John Roberts, City of Fontana
Mayor Pro Tem Sylvia Robles, City of Grand Terrace
Mayor Pro Tem Spagnolo, City of Rancho Cucamonga
Council Member Alan Wapner, City of Ontario

Committee Members Absent

Mayor Paul Eaton, City of Montclair

Omnitrans Administrative Staff Present

P. Scott Graham, CEO/General Manager
Diane Caldera, Director of Operations
Mark Crosby, Security & Emergency Preparedness Coordinator
Marge Ewing, Director of Human Resources/Safety & Security
Sam Gibbs, Director of Internal Audit
Jacob Harms, Director of Information Technology
Andres Ramirez, IPMO Program Manager
Jennifer Sims, Director of Procurement
Doug Stanley, Interim Director Special Transit Services
John Steffon, Transportation Manager
Don Walker, Director of Finance
Wendy Williams, Director of Marketing/Planning
Omar Bryant, Maintenance Manager
Tom Dahlin, Construction Manager, IPMO

Maurice Mansion, Treasury Manager
Rubik Zazian, Construction Management Intern, IPMO
Vicki Dennett, Senior Executive Assistant to the CEO/General Manager

B. ANNOUNCEMENTS/PRESENTATIONS

The next Committee Meeting is scheduled Thursday, March 9, 2017, at 8:00 a.m.

C. COMMUNICATIONS FROM THE PUBLIC

There were no communications from the public.

D. POSSIBLE CONFLICT OF INTEREST ISSUES

There were no conflict of interest issues identified.

E. DISCUSSION ITEMS

1. Approve Administrative & Finance Committee Minutes – December 15, 2016

M/S (Gilbreath/Spagnolo) that approved the Committee Minutes of December 15, 2016. The motion was approved by Members present.

2. Recommend the Board of Directors Receive and File Construction Progress Report No. 55 through January 31, 2017 – sbX E Street Corridor BRT Project

IPMO Construction Manager Tom Dahlin presented this item. He reported that the project budget remained at \$191.7 million with \$185.9 million expended to-date. The projected amount at completion is \$188.3 million. There is zero lost time with over 510,000 man hours completed. Mr. Dahlin reviewed the following construction updates through January 31, 2017.

- E Street Corridor Tenth to Highland reopened on September 9, 2016, as scheduled.
- PA Materials were received and the mobilization of the contractor is complete. Installation of wiring and speakers at Loma Linda is in progress.
- Vehicle Maintenance Facility (VMF) modification work is in progress.
- Federal Transit Administration (FTA) project close-out funds transfer for reimbursement is complete. The After Study has commenced and the report will be submitted to the FTA in April 2017.

The committee received and recommended the report be presented to the Board.

3. Receive and File Director of Finance Report – Price of Compressed Natural Gas

Director of Finance Don Walker reported that the price of natural gas was at \$0.76 for the first eight months, which is \$0.10 higher than the budgeted price of \$0.66. The price is currently at \$0.78 for the month of February, with a \$0.05 decrease compared to January.

He noted that the price is expected to decrease during the spring months. Mr. Walker explained that for the Fiscal Year to-date the projected numbers showed \$2.1 million in actual costs against the \$1.5 million budgeted amount. He further explained that the initial pipeline fueling was expected to begin January; however due to weather conditions and delays with acquiring permits, the start dates were pushed back. Fueling is scheduled to begin in March at East Valley and in May at West Valley.

4. Recommend the Board of Directors Receive and File Omnitrans' Fiscal Year Ended June 30, 2016 Audit Reports

Director of Finance Don Walker stated that Mr. Roger Alfaro, Partner of Vavrinek, Trine, Day & Company was scheduled to present this report, however was unable to attend today's meeting.

Mr. Walker presented an overview of this item, summarizing the audit reports:

- Statement of Auditing Standards Letter (SAS 114), and Management Letter
- Agreed-Upon Procedures Performed With Respect to the National Transit Database (NTD) Report
- Single Audit Report on Federal Awards
- Independent Auditor's Report on Proposition 1B
- Comprehensive Annual Financial Report (CAFR)

The audit report noted two observations and the recommendations under the Management Letter Comments with respect to the following areas:

- 1) Risk Assessment - Subrecipient Monitoring
- 2) Procurement Card Policies

Member Davis referred to page 113 of the packet and had some questions regarding the changes in the net pension liability. He expressed his concern regarding potential liability that could be incurred by the agency due changes to the CalPERS' discount rates.

Member Hagman arrived at 8:14 a.m.

Mr. Walker stated that he would forward Member Davis' question to Mr. Alfaro and respond back to the Board.

The committee received and recommended the report be presented to the Board.

F. ADJOURNMENT

The Administrative and Finance Committee meeting adjourned at 8:18 a.m.

The next Administrative and Finance Committee Meeting is scheduled Thursday, March 9, 2017, at 8:00 a.m., with location posted on the Omnitrans website and at Omnitrans' San Bernardino Metro Facility.

Prepared by:

Araceli Barajas, Executive Staff Assistant



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ITEM # E2

DATE: March 9, 2017

TO: Committee Chair Ed Graham and
Members of the Administrative & Finance Committee

THROUGH: P. Scott Graham, CEO/General Manager

FROM: Andres Ramirez, Program Manager

SUBJECT: **CONSTRUCTION PROGRESS REPORTS NO. 56 THROUGH
FEBRUARY 28, 2017 - sbX E STREET CORRIDOR BRT PROJECT**

FORM MOTION

Receive and recommend to the Board of Directors for receipt and file Construction Progress Report No. 56 for the sbX E Street Corridor BRT Project through February 28, 2017.

BACKGROUND

This is Construction Progress Report No. 56 for the sbX E Street Corridor Project.

CONCLUSION

Receive and recommend to the Board of Directors for receipt and file Construction Progress Report No.56 for the sbX E Street Corridor BRT Project through February 28, 2017.

PSG:AR

Attachment

**sbX E Street Corridor
Bus Rapid Transit (BRT) Project**

Construction Progress Report No. 56

February 28, 2017

Prepared By:

**Omnitrans
Integrated Project Management Office**

Contractor: SBX Corridor - Griffith/Comet Joint Venture
PA System – Ford Audio Visual
VMF – USS Cal Builders
10th to Highland – Match Corporation
VMF Modification – Regency Pacific

Contractor Contract No.: IPMO11-5

Omnitrans Program Manager: Andres Ramirez

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 - B. Summary Status Update
- II. Project Schedule
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- IV. Project Budget and Cost

I. PROJECT STATUS SUMMARY

A. Project Description

The sbX E Street Corridor BRT Project is an Omnitrans transit improvement project that consists of three components.

E Street Corridor: A 15.7-mile-long Bus Rapid Transit corridor that will connect the northern portion of the City of San Bernardino with the City of Loma Linda. The sbX E Street Corridor Bus Rapid Transit (BRT) Project has evolved as the highest priority corridor identified in the System-Wide Transit Corridor Plan for the San Bernardino Valley.

Bus Purchase: In order to provide service to the E Street Corridor a total of fourteen 60' articulated buses will be purchased.

Vehicle Maintenance Facility Modifications: A 4.4-acre facility maintaining and servicing the Omnitrans' bus fleet, comprised of over 160 buses. Modifications to Omnitrans' facility include the demolition of a bus washing station, removal of abandoned underground fuel tanks and new construction of a bus washing system, a new Genset, a three-lane CNG fueling station, and re-configuring the bus parking area. Modifications to the maintenance building are made in order to accommodate Omnitrans' 60-foot articulated bus fleet.

B. Summary Status Update

E Street Corridor:

10th to Highland:

- Street re-opened on 9/8/16 as planned
- Contract Close Out continues.

PA System:

- Installation of speakers and equipment continues at stations.
- Projected completion June 28, 2017

Vehicle Maintenance Facility:

Contract Closeout

- Final Change Order and Final Acceptance need to be issued

Modification Work

- Programming of low voltage systems continues.
- Certification of fall protection continues.
- Bus yard striping complete.
- Vacuum System start-up on-going.
- Fuel island extensions complete.
- Bus hoist leveling complete.
- Completion projected for April 2017.

Project Closeout with FTA:

Project Closeout

- Funds transfer for FTA reimbursement complete.
- After-study surveys continued.
- Support contracts being closed out.

II. PROJECT SCHEDULE

The three major components of the project (E Street Corridor, 60' Articulated Buses, and the Vehicle Maintenance) are complete and have been placed into operation. Additional components to the project (i.e. 10th to Highland, City Acceptance Work, the PA System, and the VMF Completion Work) are currently being worked on and are in different stages of progress. Projected completion dates listed below:

	Scheduled Completion	Projected Completion
E Street Corridor		
City of SB Final Work / World Oil	February 2016	Completed
10 th to Highland	September 2016	Completed
PA System	November 2016	June 2017
Vehicle Maintenance Facility		
Modification Work	May 2016	April 2017
Project Closeout with FTA		
After-Study	April 2017	April 2017

III. SAFETY

The project team considers safety to be the utmost priority. As such, the entire project team works towards a “no-lost time” goal on a daily basis. Below is a breakdown of the hours achieved with zero lost time due to injuries:

	Through December 2016
E Street Corridor	
Corridor Construction including final Work	425,441
10 th to Highland	19,893
PA System	1,120
Vehicle Maintenance Facility	65,170
Total	511,624

IV. PROJECT BUDGET AND COST

The project continues to be within budget. We currently have zero open claims on the project. A breakdown of the project costs and projections is detailed in the following tables:

**Total Project Budget Summary
Budget as of December 31, 2016**

Approved Budget	\$191,706,000
Cost to Date	\$186,149,681
Estimate to Complete	
Corridor Project	\$ 2,194,297
10 th to Highland	\$ 324,645
Estimate at Completion	\$188,668,624

Budget By Contract Packages 31-Jan-2017	PCGA Budget	Approved Current Budget	Authorized for Expenditure	Expended to Date	% of Approved Current Budget	Contracts Awarded	Approved Changes	(Contract Award + Approved Changes)	Expenditure Authorization Remaining	(Approved Current Budget- Committed)	Forecast			
								Committed		Remaining Contingency	Potential Uses of Contingency			
											Pending Commitments/ Potential Changes	Trends/Risks	Estimate At Completion	
BRT Construction														
Griffith/Comet JV	90,780,000	84,637,000	87,760,263	81,238,395	96.4%	64,937,853	16,365,742	81,303,595	6,456,668	3,333,405	-	-	81,303,595	
Art			68,000	68,000		68,000	-	68,000	-	(68,000)	-	-	68,000	
Other Direct Payments			48,401	57,557		57,557	-	57,557	(9,156)	(57,557)	-	-	57,557	
Delineators				70,991		89,943	(18,952)	70,991	(70,991)	(70,991)	-	-	70,991	
PA System				150,341		563,875	-	563,875	(563,875)	(563,875)	56,388	-	620,263	
Miscellaneous Work				-		17,500	-	17,500	(17,500)	(17,500)	75,000	75,000	167,500	
BRT Design														
Parsons	19,193,400	17,849,400	18,097,876	19,040,051	107.1%	16,464,092	2,758,926	19,223,018	(1,125,142)	(1,373,618)	-	-	19,223,018	
PA System				71,300		83,000	-	83,000	(83,000)	(83,000)	8,300	-	91,300	
Miscellaneous Work				-		-	-	-	-	-	-	-	-	
VMF Construction														
USS Cal Builders	5,370,000	8,131,000	14,498,152	14,539,965	181.8%	10,579,786	3,955,349	14,535,135	(36,983)	(6,404,135)	100,000	-	14,635,135	
Regency Pacific				240,277		697,000	-	697,000	(697,000)	(697,000)	69,700	-	766,700	
VMF Design														
STV	1,007,600	1,007,600	1,418,132	1,911,795	191.6%	951,029	1,048,727	1,999,756	(581,624)	(992,156)	-	-	1,999,756	
Carlin Environmental			27,800	18,380		10,000	9,800	19,800	8,000	(19,800)	-	-	19,800	
Vehicles Design & Manufacturing-N.F.	16,628,000	16,628,000	15,978,093	15,211,154	92.5%	15,483,572	(272,418)	15,211,154	766,939	1,416,846	-	-	15,211,154	
Other Vehicle Equipment			318,853	173,484		318,853	(145,369)	173,484	145,369	(173,484)	-	-	173,484	
ROW Acquisition Services-SANBAG	6,532,000	10,357,000	11,738,400	11,418,850	110.3%	10,971,135	447,715	11,418,850	319,550	(1,061,850)	-	-	11,418,850	
3rd Party Utilities Design & Reloc.		1,003,000	1,157,223	1,106,705	110.3%	1,174,205	-	1,174,205	(16,982)	(171,205)	50,000	-	1,224,205	
Project Admin. And Management														
Jacobs	6,638,000	6,632,000	11,852,647	12,969,303	195.6%	3,898,769	9,070,534	12,969,303	(1,116,656)	(6,337,303)	-	-	12,969,303	
Other														
IPMO	17,624,000	15,012,450	14,722,701	14,918,810	99.4%	15,006,001	-	15,006,001	(283,300)	6,449	-	-	15,006,001	
Insurance	1,113,000	1,112,000	500,000	-	0.0%	500,000	(500,000)	-	500,000	1,112,000	-	-	-	
Legal-BB&K, County	2,525,450	1,000,000	1,000,000	374,686	37.5%	1,000,000	(527,136)	472,864	527,136	527,136	-	-	472,864	
In Kind Contributions	8,080,550	8,080,550	8,080,550	8,401,239	104.0%	8,401,239	-	8,401,239	(320,689)	(320,689)	-	-	8,401,239	
Survey	1,464,000	1,463,000	464,000	-	0.0%	25,000	(25,000)	-	464,000	1,463,000	-	-	-	
Start-Up	720,000	720,000	700,000	-	0.0%	264,866	-	264,866	435,134	455,134	10,000	-	274,866	
Sub-Total	177,676,000	173,633,000	188,431,091	181,981,282	104.8%	151,563,275	32,167,917	183,731,192	4,699,899	(10,098,192)	369,388	75,000	184,175,579	
Unallocated Contingency	14,030,000	18,073,000	4,255,511					10,098,192		7,974,808			7,530,421	
10th to Highland Projected Costs			4,484,121	4,168,399	93.0%	4,323,540	160,581	4,484,121	-	(4,484,121)	8,924	-	4,493,045	
Remaining Unallocated Contingency													3,037,376	
Total	191,706,000	191,706,000	188,659,700	186,149,681	97.1%								191,706,000	

IPMO/sbX Project Cost Report
Period Ended 31-Jan-2017

Description	Current Budget	Approved Current Budget	Authorized for Expenditure	Expenditures		Remaining Budget	Committed		Estimate to Complete	Estimate at Completion	Budget Forecast Variance
				\$	%			%			
BRT Construction	\$ 84,637,000	\$ 84,637,000	\$ 87,876,664	\$ 81,585,284	96.4%	3,051,716	\$ 82,081,518	97.0%	\$ 206,388	\$ 82,287,905	\$ 2,349,095
Vehicle Maintenance Facility (VMF) Construction	\$ 8,131,000	\$ 8,131,000	\$ 14,498,152	\$ 14,780,242	181.8%	(6,649,242)	\$ 15,232,135	187.3%	\$ 169,700	\$ 15,401,835	\$ (7,270,835)
Vehicles - Design & Manufacturing	\$ 16,628,000	\$ 16,628,000	\$ 16,296,946	\$ 15,384,638	92.5%	1,243,362	\$ 15,384,638	92.5%	\$ -	\$ 15,384,638	\$ 1,243,362
ROW Acquisition Services	\$ 10,357,000	\$ 10,357,000	\$ 11,738,400	\$ 11,418,850	110.3%	(1,061,850)	\$ 11,418,850	110.3%	\$ -	\$ 11,418,850	\$ (1,061,850)
3rd Party Utilities Design & Relocation	\$ 1,003,000	\$ 1,003,000	\$ 1,157,223	\$ 1,106,705	110.3%	(103,705)	\$ 1,174,205	117.1%	\$ 50,000	\$ 1,224,205	\$ (221,205)
BRT Design	\$ 17,849,400	\$ 17,849,400	\$ 18,097,876	\$ 19,111,351	107.1%	(1,261,951)	\$ 19,306,018	108.2%	\$ 8,300	\$ 19,314,318	\$ (1,464,918)
VMF Design	\$ 1,007,600	\$ 1,007,600	\$ 1,445,932	\$ 1,930,175	191.6%	(922,575)	\$ 2,019,556	200.4%	\$ -	\$ 2,019,556	\$ (1,011,956)
Other Professional, Technical & Management Services	\$ 34,020,000	\$ 34,020,000	\$ 37,319,898	\$ 36,664,038	107.8%	(2,644,038)	\$ 37,114,273	109.1%	\$ 10,000	\$ 37,124,273	\$ (3,104,273)
Allocated Contingency (Construction Contract)	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	0.0%	\$ -	\$ -	\$ -
SUB-TOTAL	\$ 173,633,000	\$ 173,633,000	\$ 188,431,091	\$ 181,981,282	104.8%	(8,348,282)	\$ 183,731,192	105.8%	444,388	184,175,579	(10,542,579)
Unallocated Contingency	\$ 18,073,000	\$ 18,073,000	\$ 4,255,511	\$ -		18,073,000	\$ -	0.0%	\$ -	\$ -	\$ 18,073,000
10th to Highland	\$ -	\$ 4,493,045	\$ 4,484,121	\$ 4,168,399	92.8%	324,645	\$ 4,323,540	96.2%	\$ 324,645	\$ 4,493,045	\$ -
TOTAL	\$ 191,706,000	\$ 191,706,000	\$ 188,659,700	\$ 186,149,681	97.1%	\$ 10,049,363	\$ 188,054,732	98.1%	\$ 769,033	\$ 188,668,624	\$ 7,530,421



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ITEM # E3

DATE: March 9, 2017

TO: Committee Chair Ed Graham and
Members of the Administrative and Finance Committee

THROUGH: P. Scott Graham, CEO/General Manager

FROM: Don Walker, Director of Finance

**SUBJECT: OMNITRANS' DIRECTOR OF FINANCE REPORT ON THE PRICE OF
COMPRESSED NATURAL GAS (CNG)**

FORM MOTION

Receive and file the Director of Finance's update on the price of compressed natural gas as recommended by Committee Chair Ed Graham at the Administrative and Finance Committee meeting on August 13, 2015.

BACKGROUND

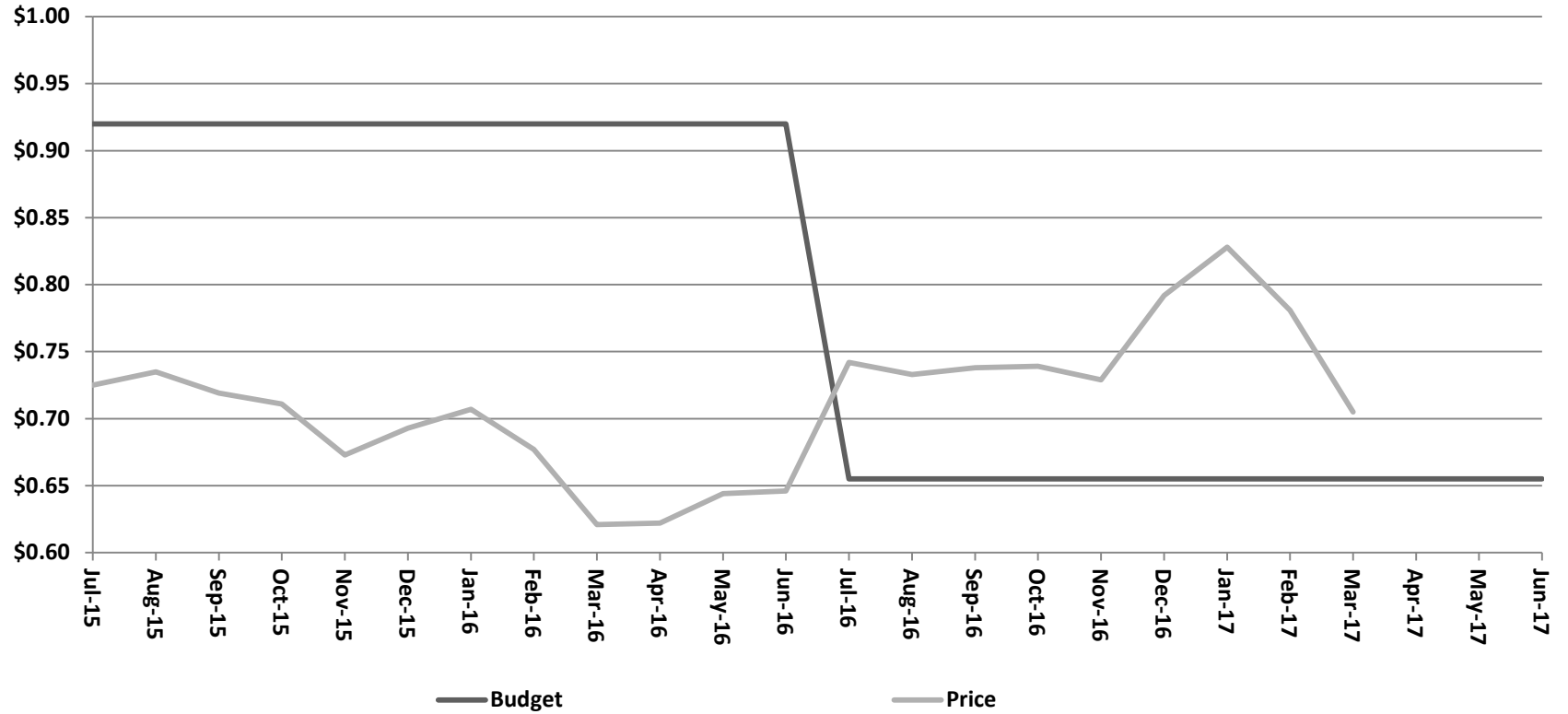
The price of natural gas for the nine (9) months of FY2017 (Jul 2016 – Mar 2017) averaged around \$0.75 per gallon. This is \$0.09 per gallon higher than the budgeted amount of \$0.66 per gallon for Fiscal Year 2017. The budgeted price per gallon was reduced \$0.26 or 28% lower than the previous fiscal year. The total natural gas fuel budget for FY2017 is \$2,487,337 compared to \$4,376,301 for the previous fiscal year.

The budget was based on of six (6) months of deliveries of liquefied natural gas (LNG) from our current supplier Applied LNG Technologies, and six (6) months of natural gas supplied by the pipeline gas. Fueling by natural gas was predicted to start in Jan 2017, however unforeseen delays with permitting, and the weather has pushed the schedule fueling date to Apr 2017 for East Valley and May 2017 for West Valley.

The preliminary numbers for February 2017 show natural gas cost of \$324,524 against the budgeted amount of \$207,278. This is \$117,246 or 57% over budget for the month. It was expected that the cost per gallon of natural gas would exceed the budget in the first half of the fiscal year, and once the pipeline fueling infrastructure is operational, the cost will decrease accordingly.

The price per gallon Omnitrans will pay for March's deliveries is \$0.71 per gallon. The price per gallon is \$0.07 lower than the month of February. The decrease in price is due to the decrease in demand for natural gas for heating as the outside temperature gets milder. We will continue to monitor the price of natural gas on the open market to determine if and when it would be prudent to implement a new hedging program prior to the completion of the pipeline fueling project.

Omnitrans Fuel Cost History including Sales Tax





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ITEM # E4

DATE: March 9, 2017

TO: Committee Chair Ed Graham and
 Members of the Administrative and Finance Committee

THROUGH: P. Scott Graham, CEO/General Manager

FROM: Maurice A. Mansion, Treasury Manager

SUBJECT: FISCAL YEAR 2017-2018 BUDGET ASSUMPTIONS

FORM MOTION

Recommend the Board of Directors approve the assumptions listed below to develop the Operating and Capital Budgets for Fiscal Year 2017 - 2018.

BACKGROUND

A critical component in the development of the Agency’s budget is the development of budget assumptions. This information was obtained through research performed and includes searches on the Internet, review of Agency data, including the Service Plan assumptions and the Teamsters’ and the Amalgamated Transit Union’s Memorandums of Understanding.

Maintenance and Administrative/Support Unit (Teamsters)	Effective Date
MOU End	June 30, 2021
Wage increase: Based on contract negotiation	2.75%
Step progression increase	MOU qualifications
Benefits Package: Medical Benefits:	July 1, 2018
Single: 100%; Plus 1: 90%; Family: 70% of medical premium	
Source: MOU effective July 1, 2016 through June 30, 2021	

Coach Operators (ATU)	Effective Date
MOU End	March 31, 2019
Wage increase: Based on contract negotiation	2.75%
Step progression increase	MOU qualifications
Benefits Package: Medical Benefits:	April 1, 2017
Single: 100%; Plus 1: 80%; Family: 65% of medical premium	
Source: MOU effective April 1, 2016 through March 31, 2019	

Management /Confidential	Effective Date
Pay for Performance: In accordance with Personnel Policy Manual	FY 2017-18
Benefit Package: In accordance with Personnel Policy Manual	FY 2017-18
Source: Omnitrans Human Resources	

Insurance	Effective Date
Workers' Compensation SIR/IBNR – Stays constant based on Actuarial Analysis	Fiscal Year 2017
SDI: .9%	FY 2017-18
FICA-Medicare 1.45%	FY 2017-18
Source: Omnitrans Finance Department	

CalPERS	Effective Date
12.464% Employer Contribution (2% @55 Plan and 2% @62 Plan) – Miscellaneous Plan	FY 2017-18
Employee contribution covered in employee's wages	
Source: Omnitrans Finance Department	

Unemployment	Effective Date
Annual average expected to remain at 5.2%	December 2016
Source: U.S. Department of Labor Riverside/San Bernardino/Ontario CA Metropolitan Statistical Area http://www.bls.gov/eag/eag.ca_riverside_msa.htm	

Energy /Fuel Costs /Other Credits	Effective Date
CNG Fuel: \$.59/therm for FY 17-18	FY 2017-18
Source: Finance Department	
Unleaded Fuel: \$2.64/gallon for FY 17-18	FY 2017-18
Source: Finance Department	
ADA Medi-Cal Reimbursement: \$1,500,000 for FY 17-18	FY 2017-18
Source: State of California Reimbursement	

Consumer Price Index	Effective Date
Inflation of about 2.1%	January 2017
Source: U.S. Department of Labor http://www.bls.gov/eag/eag.ca_riverside_msa.htm	

CONCLUSION

Approval of the budget assumptions will allow Omnitrans to develop the budget for Fiscal Year 2018, which will be presented to the Board of Directors for approval in May.

PSG:DW:MM