



Connecting Our Community.

OPERATIONS AND SAFETY COMMITTEE

TUESDAY, FEBRUARY 16, 2016, 2:00 P.M.

OMNITRANS METRO FACILITY

1700 WEST 5TH STREET

SAN BERNARDINO, CA 92411

The meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or Limited English Proficiency services are needed in order to participate in the public meeting, requests should be made through the Recording Secretary at least three (3) business days prior to the Committee Meeting. The Recording Secretary's telephone number is 909-379-7110 (voice) or 909-384-9351 (TTY), located at 1700 West Fifth Street, San Bernardino, California. If you have comments about items on the agenda or other general concerns and are not able to attend the meeting, please mail them to Omnitrans at 1700 West Fifth Street, San Bernardino, California, Attention Board Secretary. Comments may also be submitted by email to BoardSecretary@omnitrans.org.

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B. ANNOUNCEMENTS/PRESENTATIONS

1. Next Committee Meeting: Not scheduled at this time.

C. COMMUNICATIONS FROM THE PUBLIC

This is the time and place for the general public to address the Board for items that are not on the agenda. In accordance with rules applicable to meetings of the Operations and Safety Committee, comments on items not on the agenda and on items on the agenda are to be limited to a total of three (3) minutes per individual.

D. POSSIBLE CONFLICT OF INTEREST ISSUES

Disclosure – Note agenda items contractors, subcontractors and agents, which may require member abstentions due to conflict of interest and financial interests. Board Member abstentions shall be stated under this item for recordation in the appropriate item.

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E. DISCUSSION ITEMS

1. Approve Operations and Safety Committee Minutes – October 19, 2015
2. Recommend the Board of Directors Authorize CEO/General Manager to Award Contract FIN16-53, Design-Build-Maintain of the Compressed Natural Gas (CNG) Infrastructure at East Valley and West Valley Fueling Facilities

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F. REMARKS AND ANNOUNCEMENTS

G. ADJOURNMENT



1700 W. Fifth St.
 San Bernardino, CA 92411
 909-379-7100
 www.omnitrans.org

ITEM # D1

DATE: February 16, 2016

TO: Committee Chair John Roberts and
 Members of the Operations and Safety Committee

THROUGH: P. Scott Graham, CEO/General Manager

FROM: Jennifer M. Sims, Director of Procurement

**SUBJECT: DISCLOSURE(S) REGARDING RECOMMENDATIONS FOR
 ACTION BY THE OPERATIONS AND SAFETY COMMITTEE**

FORM MOTION

Staff hereby provides a listing of principals and subcontractors associated with action items on the agenda for the Operations and Safety Committee meeting scheduled February 16, 2016.

Item	Contract	Principals & Agents	Subcontractors
#E1	Contract FIN16-53 Design-Build-Maintain Compressed Natural Gas (CNG) Infrastructure at East Valley and West Valley Fueling Facilities	<i>GP Strategies Columbia, MD Michael Mackey, Sr. Vice President</i>	<i>CT Concrete Cutting Murrieta, CA CMC Contracting Riverside, CA Hill Crane Service Bloomington, CA</i>

PSG/JMS



CONFLICT OF INTEREST FORM

PURPOSE: This form is provided to assist members of the Omnitrans Board of Directors in meeting requirements of Government Code Section 84308 and 87100 in documenting conflict of interest as related to Omnitrans Board/Committee agenda items.

INSTRUCTIONS: Under certain circumstances, Omnitrans Board Members may be required to disclose and disqualify themselves from participating in, influencing, or voting on an agenda item due to personal income, real property interests, investments, business positions, or receipt of campaign contributions. If applicable, Board Members must personally state the following information, for entry into the public record, prior to consideration of the involved agenda item(s) and turn in the completing form to the Recording Secretary prior to leaving the meeting.

BOARD MEMBER INFORMATION

BOARD MEMBER NAME	CITY/COUNTY NAME	MEETING DATE

CAMPAIGN CONTRIBUTIONS

1. I have a disqualifying campaign contribution of over \$250 from _____
(Name of Company and/or Individual)
 and therefore I am abstaining from participation on Agenda Item _____, Subject: _____

2. I have a disqualifying campaign contribution of over \$250 from _____
(Name of Company and/or Individual)
 and therefore I am abstaining from participation on Agenda Item _____, Subject: _____

3. I have a disqualifying campaign contribution of over \$250 from _____
(Name of Company and/or Individual)
 and therefore I am abstaining from participation on Agenda Item _____, Subject: _____

FINANCIAL INTEREST

1. I have a financial interest of _____
State income, real property interest or business position

Identify company or property location

2. I have a financial interest of _____
State income, real property interest or business position

SIGNATURE

Board Member Signature
Date

ITEM # _____ E1 _____

**OPERATIONS AND SAFETY COMMITTEE
MINUTES
OCTOBER 19, 2015**

A. CALL TO ORDER

The Operations and Safety Committee Meeting was called to order by Committee Chair John Roberts at 2:00 p.m., Monday, October 19, 2015.

1. Pledge of Allegiance
2. Roll Call – Self-Introductions

Committee Members Present

Council Member John Roberts – Committee Chair
Mayor Richard DeLaRosa, City of Colton
Supervisor Josie Gonzales, County of San Bernardino
Mayor Ray Musser, City of Upland
Council Member Dick Riddell, City of Yucaipa
Mayor Pro Tem Alan Wapner, City of Ontario

Committee Members Not Present

Supervisor James Ramos, County of San Bernardino
Mayor Pro Tem Sam Spagnolo, City of Rancho Cucamonga

Others Present

Director of Transit and Rail Carrie Schindler, SANBAG

Omnitrans Administrative Staff Present

P. Scott Graham, CEO/General Manager
Samuel Gibbs, Director of Internal Audit
Jacob Harms, Director of Information Technology
Andres Ramirez, IPMO Manager
Jennifer Sims, Director of Procurement
Don Walker, Director of Finance
Wendy Williams, Director of Marketing & Planning
Tim Campbell, Safety & Regulatory Compliance Manager
Jeremiah Bryant, Planning Services Manager
Tom Dahlin, Safety Manager
Mark Crosby, Loss Prevention Supervisor
Vicki Dennett, Executive Assistant to CEO/General Manager

Member DeLaRosa arrived at 2:02 p.m.

B. ANNOUNCEMENTS/PRESENTATIONS

There were no announcements.

C. COMMUNICATION FROM THE PUBLIC

There were no communications from the public.

D. POSSIBLE CONFLICT OF INTEREST ISSUES

There were no conflict of interest issues identified.

E. DISCUSSION ITEMS

1. Approve Operations and Safety Committee Meeting Minutes – September 21, 2015

M/S (Wapner/Musser) that approved the Committee Minutes of September 21, 2015. Motion was unanimous by Members present.

2. Receive and File Project Update: Redlands Passenger Rail Project

Carrie Schindler presented this item. Member Wapner asked about Security. SANBAG is planning on having conductors on board, so there are two people rather than just the operator alone. The plan is to utilize San Bernardino County Sheriff's Office, which will have to institute a transit division, like Los Angeles County does. Member Riddell mentioned the lack of service to Norton Air Force Base and Loma Linda. Carrie said that both locations were considered, but that Waterman made more sense logistically. However, both sites have been cleared environmentally and will be considered by the SANBAG Board. Funding sources are Local Measure I, State and Federal. There are minor acquisitions in the 26 right-of-way grade crossings, cost est. \$5.1M. If approved by the November SANBAG Board, negotiations will begin.

This item was received and filed.

Member Gonzales left the meeting at 2:38 p.m.

3. Receive and File Informational Brief – Security Incidents/Measures, Coach Operations and Facilities

Omnitrans Safety & Regulatory Compliance Manager Tim Campbell presented this item. He reviewed incident data from 2007-2014, which showed a gradual increase from 4 to 13 non-aggravated injuries, and 2 to 5 aggravated injuries, per 15,000,000 rides per year. Tim also explained that on-board video surveillance, which is what Omnitrans utilizes, is ranked the number one most effective deterrent nationwide. The Covert Alarm System in use sends an emergency alert to Dispatch, creates an open microphone with audio sent to Dispatch, and a request to talk to Dispatch. Security at Omnitrans facilities and sbX

remains diligent and highly effective. Security officers are trained in CPR, First Aid, A.E.D., Conflict Resolution, and Conflict De-escalation. We haven't yet looked at body alarms for the operators, as questioned by Member DeLaRosa. Member Wapner suggested the operators receive training in addition to the Annual Transit Renewal Certification process the operators go through. Omnitrans staff do not utilize physical restraints for unruly passengers.

This item was received and filed.

F. REMARKS AND ANNOUNCEMENTS

Member Gonzales returned at 2:50 p.m.

G. ADJOURNMENT

The Operations and Safety Committee adjourned at 2:50 p.m. The next Committee Meeting will be scheduled and posted at Omnitrans and on the Omnitrans website.

Prepared by:

Christine Vega, Administrative Secretary