



REVISED

**BOARD COMMITTEE MEETING
FRIDAY, OCTOBER 6 – 8:30 A.M.
OMNITRANS METRO FACILITY
1700 WEST 5TH STREET
SAN BERNARDINO, CA 92411**

The Board of Directors meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or Limited English Proficiency services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Board Meeting. The Board Secretary's telephone number is 909-379-7110 (voice) or 909-384-9351 (TTY). If you have comments about items on the agenda or other general concerns and are not able to attend the meeting, please mail them to Omnitrans at 1700 West Fifth Street, San Bernardino, California, Attention Board Secretary. Comments may also be submitted by email to BoardSecretary@omnitrans.org.

THIS MEETING IS AVAILABLE BY TELECONFERENCE AT THE FOLLOWING LOCATIONS AND WILL BE CONDUCTED IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54953(B)

CITY OF ONTARIO, 303 EAST B STREET, ONTARIO, CA 91764

THIS LOCATION IS ACCESSIBLE TO THE PUBLIC AND MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMITTEE FROM THIS TELECONFERENCE LOCATION.

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B. ANNOUNCEMENTS/PRESENTATIONS

1. Next Committee Meeting: Not scheduled
Omnitrans Metro Facility Board Room
2. Presentation: CTSA – STS Director, D. Stanley

C. COMMUNICATIONS FROM THE PUBLIC

This is the time and place for the general public to address the Board for items that are not on the agenda. In accordance with rules applicable to meetings of the Board of Directors, comments on items not on the agenda and on items on the agenda are to be limited to a total of three (3) minutes per individual.

D. POSSIBLE CONFLICT OF INTEREST ISSUES

1. Note agenda item contractors, subcontractors and agents, which may require member abstentions due to conflict of interest and financial interests. Board Member abstentions shall be stated under this item for recordation on the appropriate item.

E. CONSENT CALENDAR

The following items are expected to be routine and non-controversial. The Committee will act upon them at one time without discussion, unless the Committee directs that an item be held for further discussion under Agenda Item F, Discussion Items. Any person wishing to address consent items should address the Committee under Agenda Item #E5 Action on Consent Calendar.

3

N/A



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F. CONSENT CALENDAR CONTINUED

- | | |
|--|----|
| 1. Approve VTrans Finance Minutes June 2, 2017 | 18 |
| 2. Approve VTrans Board Minutes June 2, 2017 | 20 |
| 3. Approve the Dissolution of VTrans and Transfer of Assets to SBCTA – D. Walker | 23 |
| 4. Authorization of Signatures on Documents Required for Dissolution of VTrans – J. Gore | 26 |
| 5. Action on Consent Calendar | |

G. DISCUSSION ITEMS

1. There are no discussion items scheduled

H. ADJOURNMENT



OMNITRANS CTSA

YEAR 1

Mission Statement:

To improve the quality and effectiveness of transportation services to senior citizens and individuals with disabilities, through coordination of transportation services with social services and other charitable organizations within the San Bernardino Valley.

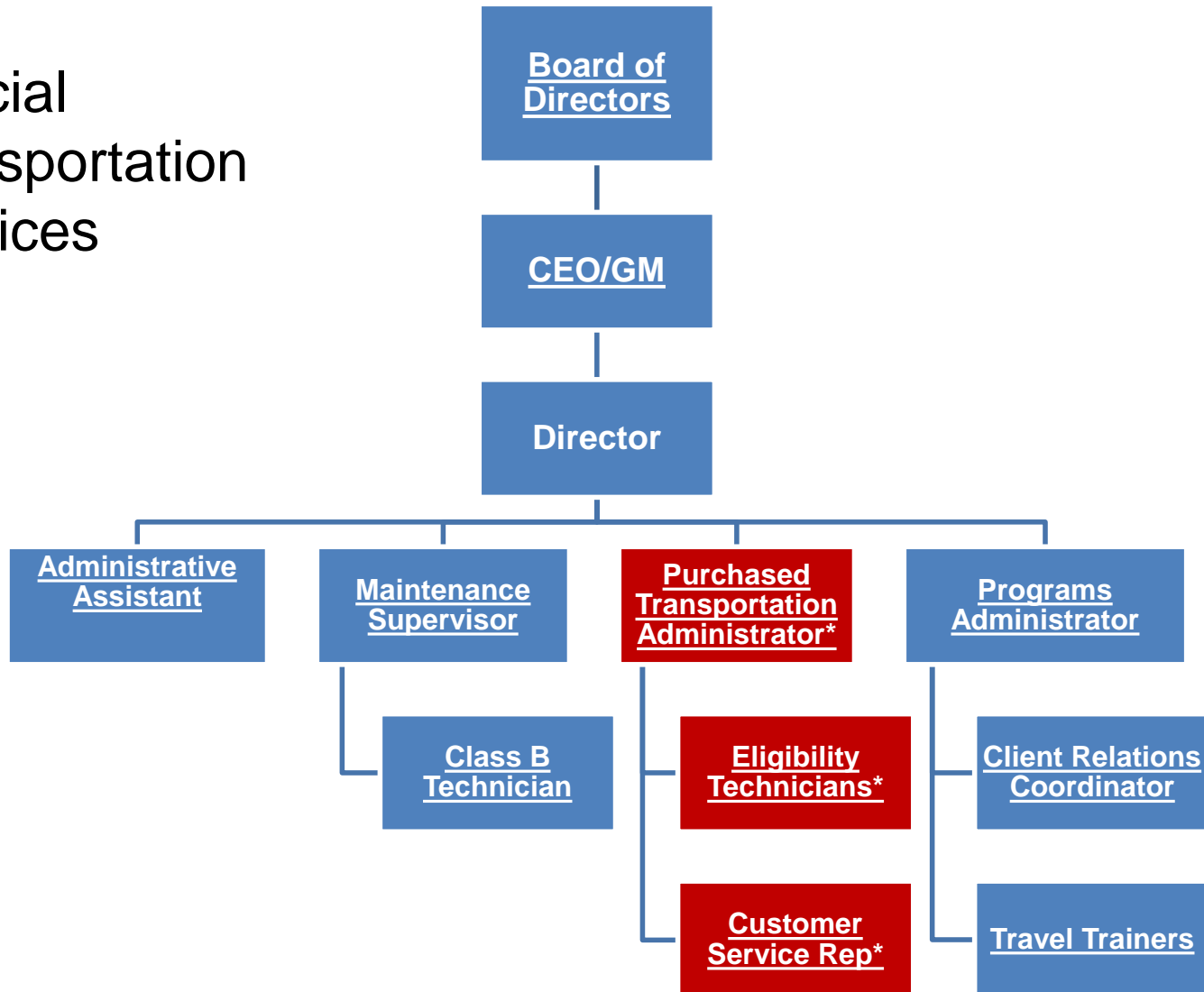


Background

- 2010, VTrans formed as the SB Valley Consolidated Transit Services Agency (CTSA) through June 2018.
- November 2015, SB County Transportation Commission approved Resolution No. 16-005 designating Omnitrans as a CTSA for the SB Valley for a five year term.
- May 2016, VTrans and Omnitrans Agreement to provide VTrans with various administrative and financial services for its established programs and to be Administrative Agent for VTrans and itself for the allocation of Measure I funds. VTrans employees hired by Omnitrans.
- July 2016, SBCTA and Omnitrans, for itself and as Administrative Agent on behalf of VTrans, entered into Contract No. 16-1001458 - Funding Operation of a CTSA to provide for the Coordination of Transit Services for seniors and persons with disabilities.

Omnitrans CTSA Structure

Special
Transportation
Services



Goals

- Derived from SBCTA Coordinated Public Transit – Human Services Transportation Coordination Plan:
 - Contract for and monitor ADA service;
 - Complement ADA service with programs that save dollars, extend trips to ADA certified and seniors and individuals with disabilities;
 - Promote and Coordinate Transportation Services; and
 - Identify mobility gaps and needs related to seniors and individuals with disabilities

Goals – cont.

- Derived from Omnitrans FY18 Strategic Plan:
 - Create Mobility Management Plan that increases/addresses mobility options for seniors and individuals with disabilities;
 - Increase community outreach;
 - Implement new, needs-based mobility programs;
 - Enhance current online tools to communicate available transit options; and
 - Maintain service-to-administrative cost ratio (65%:35%)

Budget Comparison FY16 – FY18

Category	FY16(P) VTrans	FY17(P) Omnitrans	FY18(P) Omnitrans
Payroll	\$702,828	\$455,683	\$439,392
Benefits & Taxes	\$289,281	\$269,100	\$252,352
Services			
Accounting	\$58,560	-	-
Legal	\$53,560	-	-
Consulting	\$28,000	-	-
Marketing	\$23,200	-	-
Payroll Processing	\$7,000	-	-
Prof & Tech Fees	-	\$46,658	\$4,500
Custodial	-	-	\$2,000
Security Services	-	-	\$600
Other	-	\$5,600	-
Total Services	\$170,320	\$52,258	\$7,100
Facilities	\$92,594	\$92,960	\$55,735
Total Expenses	\$1,255,023	\$870,001	\$754,579

CTSA Programs

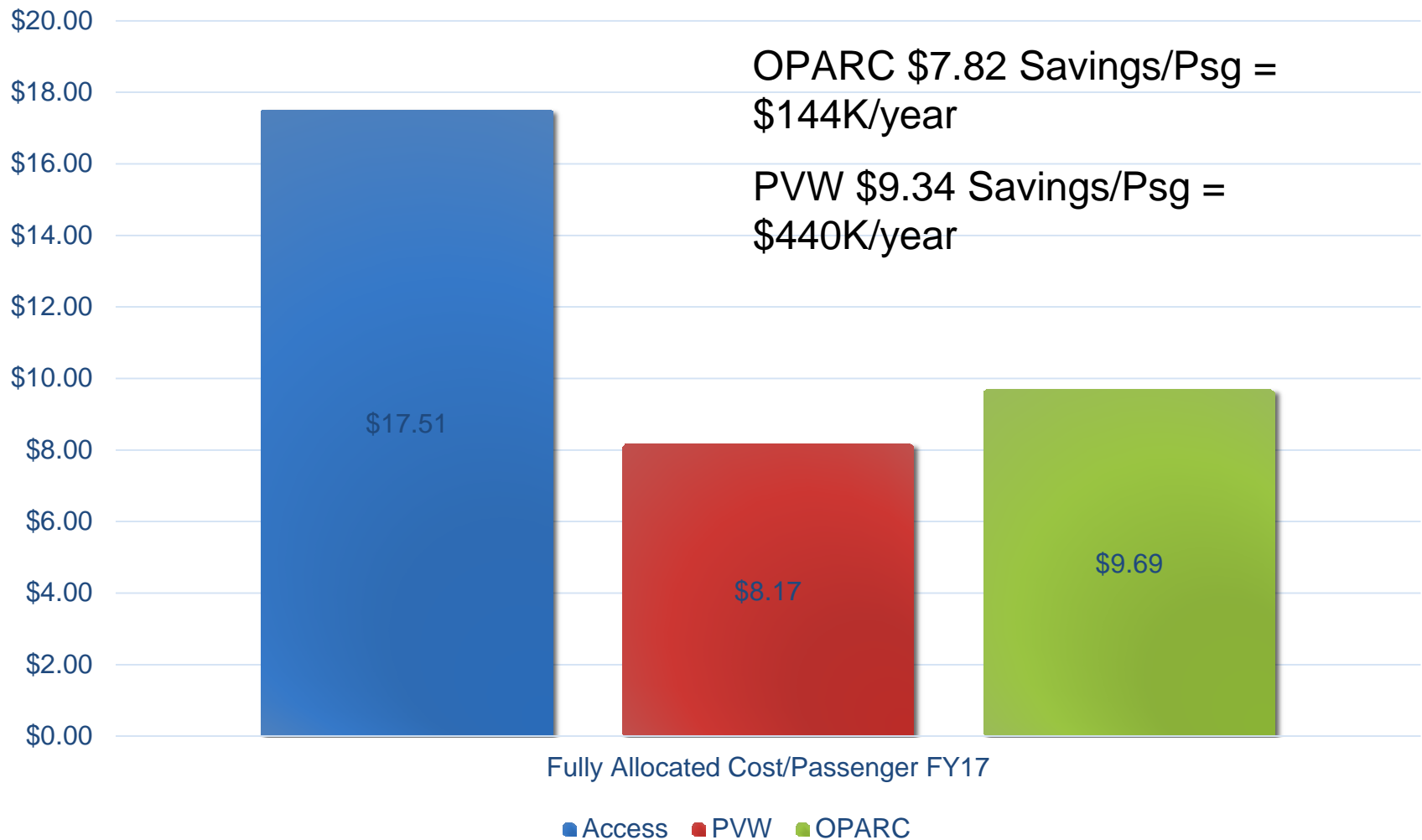
Project	Measure I	5310/NF/ JARC	Expires	FY17 Passengers (167,456)
Central City Lutheran	X	X	12/31/2018	6,889 Passengers
Community Senior Services	X	X	12/31/2018	37,557 Passengers
Grand Terrace	X	X	11/30/2018	1,337 Passengers
IE 211	X	X	2/28/2018	
Industrial Support Services	X	X	12/31/2017	Not Yet Reported
OPARC	X	X	12/31/2018	18,359 Passengers
Pomona Valley Workshop	X	X	12/31/2018	47,164 Passengers
Redlands	X	X	11/30/2018	2,300 Passengers
RIDE: Taxi/Lyft	X	X		1,011 Passengers
YMCA – Ontario/Montclair	X	X	6/30/2018	14,121 Passengers
YMCA – Rancho/Fontana	X	X	6/30/2018	Vehicle Purchase
TREP/Volunteer Driver	X	X		16,888 Passengers
RTREP/Volunteer Driver	X	X	8/31/2018	21,830 Passengers
Travel Training	X	X		160 Trained - 2,912 Bus Trips
Maintenance Facility	X			9

CTSA Programs Benefit Access

ADA passengers diverted to CTSA programs reduce demand for Access service, and:

- Reduces Operating costs from increased capacity; and
- Reduces Capital costs from increased capacity.

ACCESS/PVW/OPARC – Cost/Passenger



Travel Training & Community Outreach

- During the four (4) year period FY13 through FY16, 366 individuals were travel trained with a graduate rate of 86%.
- In FY17, 120 individuals were travel trained with a graduate rate of 89%.
 - Prior to August 2017, travel training graduates were issued one 31-Day Bus Pass. Farebox records show that these free bus passes generated approximately 3,000 bus rides, Average 25 rides/pass.
 - Effective August 2017, travel training graduates will be issued up to six (6) 31-Day Bus Passes. (RTA issues free passes for life)
 - On a monthly basis, farebox records will be reviewed for graduate pass usage. Graduates using the bus pass will be given another pass. Graduates not using the pass will be contacted to find out why the graduate is not using the bus. Additional follow up in this case might be required.

Travel Training & Community Outreach

In FY17, Staff attended various community and Omnitrans events to receive transportation needs of seniors and persons with disabilities; as well as presented CTSA program information on 42 occasions reaching over 2,000 potential customers and advocates:

- City Stakeholders
- Community Events
- Senior Housing
- Senior Fairs
- Health Fairs
- Senior/Disabled Organizations
- Schools

Call For Projects FY19

- Omnitrans, working closely with SBCTA, will be announcing the first-ever Omnitrans Measure I - Call for Projects this fall. Open to applicants in support of specialized transportation services for seniors and individuals with disabilities in the SB Valley area:
 - Local government authorities
 - Human and social service agencies
 - Private non-profit and charitable organizations
- Projects must be included in the Public Transit-Human Services Transportation Coordination Plan for San Bernardino County, 2016-2020.

Call For Projects FY19 - cont.

- Call for Projects covers two funding years: FY19 and FY20 with approximately \$600,000 available each year.
- Proposals will be evaluated by a panel consisting of Omnitrans, SBCTA, AMMA, PASTACC, and an outside Agency representative to be named.
- The panel will use the criteria set forth in the Public Transit-Human Services Transportation Coordination Plan for San Bernardino County, 2016/2020, which are:

Call For Projects FY19 – cont.

- Adequately address the unmet/underserved and individualized transportation needs of the targeted populations.
- Demonstrate coordination efforts between public transit and human service agencies.
- Be financially sustainable and provided in a cost-effective manner.
- Include measurable goals and objectives.
- Build or increase capacity or service quality in addressing mobility needs of the target populations.
- Leverage or maximize existing transportation services and/or funding.
- Measure I Share limited to 70% of project costs, with 30% matched by proposer.

Conclusion

- CTSA programs provide a vital service to seniors and individuals in the SB Valley area and do so economically:
 - Increased independence
 - Increased quality of life and self-worth
- CTSA costs have reduced substantially with Omnitrans.
- CTSA programs benefit Access:
 - Reduces Operating costs by limiting need to increase capacity to meet demand; and
 - Reduces Capital costs by limited need to increase capacity to meet demand.

DATE: October 6, 2017
TO: Valley Transportation Services Board of Directors
FROM: P. Scott Graham, CEO
RE: Minutes of the June 2, 2017 Finance Committee Meeting

MINUTES

1. Call to Order– meeting called to order at 8:02 a.m. by Committee Chair Ed Graham

2. Pledge of Allegiance

The pledge was not recited

3. Roll Call

Directors Present

John Roberts
Sam Spagnolo
Alan Wapner

Directors Teleconferencing

Ed Graham

Directors Absent

Penny Lilburn

Legal Counsel

Jennifer Gore, via Teleconference

Others Present

Doug Stanley - Omnitrans
Don Walker - Omnitrans
Julienne Overland-Villegas – Omnitrans
Araceli Barajas - Omnitrans

Others Teleconferencing

Scott Graham – Omnitrans

4. Public Comment for Items Not on the Agenda

None.

5. Comments by Board Members

None.

6. Consent Calendar

a. Approve Minutes of January 20, 2016

Motion by Director Wapner, seconded by Director Roberts, that approved the January 20, 2016 minutes.

Roll call vote was taken and the motion was approved by Members present.

7. Receive and File Financial Statements through April 30, 2017

This item was presented by Director of Finance, Don Walker. He discussed VTrans' Balance Sheet with the Board and reviewed the total VTrans current assets.

Motion by Director Wapner, seconded by Director Roberts, to receive and file Financial Statements through April 30, 2017.

Roll call vote was taken and the motion was approved by Members present

8. Adjourn – Meeting adjourned at 8:15 a.m.

Ed Graham, Committee Chair

Alan Wapner, Vice-Chair

DATE: October 6, 2017
TO: Valley Transportation Services Board of Directors
FROM: P. Scott Graham, CEO
RE: Minutes of the June 2, 2017, Board Meeting

MINUTES

1. Call to Order– meeting called to order at 8:30 a.m. by Board Chairman Ed Graham.

2. Pledge of Allegiance

The pledge was not recited.

3. Roll Call

Directors Present

John Roberts
Sam Spagnolo
Alan Wapner

Directors Teleconferencing

Ed Graham

Directors Absent

Penny Lilburn

Legal Counsel

Jennifer Gore, via Teleconference

Others Present

Doug Stanley - Omnitrans
Don Walker - Omnitrans
Julienne Overland-Villegas – Omnitrans
Araceli Barajas - Omnitrans

Others Teleconferencing

Scott Graham – Omnitrans

4. Public Comment for Items not on the Agenda

None.

5. Comments by Board Members

None.

6. Consent Calendar

a. Approve Minutes of February 3, 2017, Board Meeting

Motion by Director Wapner, seconded by Director Roberts, that approved the February 3, 2017 minutes. Roll call vote was taken and the motion was approved by Members present.

- b. Receive and File Financial Statements through April 30, 2017

This item was received and filed.

7. CEO Report

- a. Receive update

- P. Scott Graham discussed the status of open contracts held by VTrans. VTrans has successfully assigned all of its funding agreements with the community partners to Omnitrans, including the funding agreements.
- The lease agreement for the leasing closeout of the VTrans' Maintenance Facility was reviewed by legal counsel and finalized.

8. Discussion Items

- a. Approve Amendment No. 3 to Contract No. 11174 between San Bernardino County Transportation Authority and Valley Transportation Services

Motion by Director Roberts, seconded by Director Wapner, that approved the VTrans CEO to sign a third Amendment to the Agreement between VTrans and SBCTA.

Roll call vote was taken and the motion was unanimously approved.

- b. Approve Resolution Authorizing the Transfer of Assets from Valley Transportation Services to San Bernardino County Transportation Authority.

The Board engaged in a discussion and there were some questions regarding the allocation of vehicles to other agencies/nonprofits as donations.

Motion by Director Wapner seconded by Director Roberts, that approved the VTrans CEO to take actions required to transfer VTrans' remaining assets to SBCTA.

Roll call vote was taken and the motion was unanimously approved.

- c. Approve Extension of Administrative Agent Agreement between Valley Transportation Authority and Omnitrans

This item was presented by Legal Counsel, Jennifer Gore. Ms. Gore recommended the extension of funding for The Rural TREP Program which was

budgeted until June 30, 2017. Legal Counsel recommends that the Agreement be extended for one fiscal year to allow for the final closeout/operation of VTrans until all assets are completely transferred to SBCTA and the non-profit corporation can be dissolved.

Motion by Director Roberts, seconded by Director Wapner, that the VTrans Board approve the extension of the Administrative Agent Agreement for an additional fiscal year, and authorize the VTrans CEO to execute an amendment in substantially the same form as the attached hereto.

Roll call vote was taken and the motion was unanimously approved.

- d. Approve Amendment No. 3 to Contract for Legal Services with Renne Sloan Holtman

Motion by Director Wapner, seconded by Director Roberts, that the VTrans Board approve the Amendment No. 3 to Contract for Legal Services with Renne Sloan Holtman.

Roll call vote was taken and the motion was unanimously approved.

- e. Approve Dissolution of Valley Transportation Services

This item was presented by Legal Counsel, Jennifer Gore. Ms. Gore stated that after all the Rural TREP Program Funds and the transfer or termination of all remaining VTrans obligations, VTrans could be formally dissolved.

Motion by Director Wapner, seconded by Director Roberts, that the VTrans Board approve the dissolution of the Corporation and direct staff, with the assistance of legal counsel, to formally wind-down the VTrans and dissolve its non-profit corporation status.

Roll call vote was taken and the motion was unanimously approved.

- 9. Adjourn – Meeting adjourned at 8:53 a.m.

Sam Spagnolo, Chair

Penny Lilburn, Secretary of the Board

DATE: October 6, 2017
TO: Valley Transportation Services Board of Directors
FROM: P. Scott Graham, CEO
RE: Dissolution of VTrans and Transfer of Assets to SBCTA

Discussion:

On November 4, 2015, the San Bernardino County Transportation Authority (SBCTA) Board of Directors appointed OmniTrans as a Consolidated Transportation Service Agency (CTSA) for the San Bernardino Valley and directed that the ongoing CTSA operations of VTrans be transitioned to OmniTrans.

The transition has proceeded in an orderly manner without disrupting the services to the CTSA's community service partners and customers. VTrans has successfully assigned all of its funding agreements with the community partners to OmniTrans. The lease agreement with H&S Properties, Inc. for VTrans' Maintenance Facility located in Ontario, CA was reassigned to OmniTrans.

Although VTrans has not been formally dissolved, discussions with SBCTA recommend transferring VTrans current assets back to SBCTA. The current assets mainly consist of the cash held at Bank of the West and Chase Bank. The amount of cash available at those financial institutions on 09/27/2017 was \$917,531.88 and \$925,048.64, respectively. Once the transfer is completed, SBCTA will allocate \$7,488,285.99 in Measure I funding to the CTSA.

Recommendation:

Recommend transferring all of VTrans remaining cash to SBCTA, and receive the \$7,488,285.99 in Measure I funding. Approval of this recommendation will provide sustainability in the CTSA current and future efforts to support community partners and customers in San Bernardino County.

Fiscal Impact:

Based on historical data and current agreements, the CTSA will have adequate funding to sustain operations for at least three (3) years at the current level.

Attachment



BANK OF THE WEST
BNP PARIBAS

Account Overview

Business

Checking & Savings	Current Balance	Available Balance
<u>MONEY MARKET SELECT BUSINESS</u> xxxxxx1648	\$829,125.98	\$829,125.98
<u>REGULAR BUSINESS CHECKING</u> xxxxxx8852	\$88,405.90	\$88,405.90

Payments & Transfers

Unpaid eBills	0
Scheduled transactions	0

My Spending

Eligible Accounts

September 2017



Uncategorized	100%	\$34,480.94
Total		\$34,480.94

Member FDIC. Equal Housing Lender
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CHASE *for* BUSINESS

Printed from Chase for Business

Account summary for DONALD J WALKER

Email: donald.walker@omnitrans.org

Date: Sep 27, 2017

Bank Accounts

ANALYSIS BUS CHKG (...1395)

Available balance	Present balance
\$77,817.70	\$77,817.70


BUS SELECT HY SAV (...7320)

Available balance	Present balance
\$847,230.94	\$847,230.94

Total	\$925,048.64
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JPMorgan Chase Bank, N.A. Member
FDIC

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Equal Opportunity Lender 

DATE: October 6, 2017
TO: Valley Transportation Services Board of Directors
FROM: P. Scott Graham, CEO
RE: Authorize Signatures on Documents Required for Dissolution of VTrans

Recommendation:

- 1) Authorize Director Spagnolo, as Chairperson of the Board, and Director Lilburn as Secretary of the Board, to sign the attached Certificate of Election to Wind Up and Dissolve VTrans.

- 2) Authorize a majority of the Directors in office at the time that VTrans receives the necessary approvals from the Attorney General's office and files its final tax returns to sign the attached Certificate of Dissolution.

Discussion:

As the Board knows, on November 4, 2015, the SBCTA Board of Directors appointed Omnitrans as a Consolidated Transportation Services Agency ("CTSA") for the San Bernardino Valley and directed that the ongoing CTSA operations of VTrans be transitioned to Omnitrans. Since that time, Omnitrans and VTrans staff have been working together, in cooperation with SBCTA to implement an orderly transition of VTrans' current functions in the Valley area to Omnitrans without a disruption of services to the CTSA's community service partners and consumers.

In June 2017, the Board voted to dissolve VTrans once the Rural TREP Program funding is fully exhausted. In June, the Board also voted to amend the agreement between VTrans and the San Bernardino County Transportation Authority (SBCTA) to reflect the understanding that all Measure I funds and assets purchased with Measure I funds must be returned to SBCTA, as there is no other non-profit corporation serving as a CTSA in San Bernardino County that VTrans' assets could be transferred to, consistent with the intended use of the funds under Measure I. There has been some delay in obtaining SBCTA's approval of this amendment, but it is currently scheduled for consideration at SBCTA's November 2nd meeting. Once that has been approved, staff and legal counsel will take the remaining steps outlined below to formally dissolve VTrans:

- 1) Obtain a Dissolution Waiver from the Attorney General's office waiving any objections to the non-profit's plan for distributing the assets of the corporation. This requires submitting a letter to the Attorney General's office with the following information:

- a. Letter signed by the non-profit corporation's attorney or a director detailing who will receive the corporation's remaining assets. This must reflect that the assets are being distributed in accordance with the Articles/Bylaws, and that the recipient of the assets has the same tax-exempt status as the dissolving non-profit.
 - b. A signed copy of the Certificate of Dissolution to be filed with the Secretary of State.
 - c. A financial statement showing receipts and disbursements, and a balance sheet for the three prior accounting periods, as well as the current, incomplete accounting period.
 - d. A copy of the endorsed Articles of Incorporation, and any amendments.
- 2) Submit the Dissolution Packet to the Secretary of State. This packet will include the Certificate of Dissolution and the Attorney General's letter approving the disposition of the assets.
 - 3) Submit Final Dissolution Notice to the Attorney General's Office. This will include the Certificate of Dissolution, endorsed by the Secretary of State, and a financial report showing all assets were distributed properly, resulting in a zero balance.

Fiscal Impact:

VTrans will incur expenses to wind-down the entity.

Attachments:

Resolution

Certificate of Election to Wind Up and Dissolve and Certificate of Dissolution

RESOLUTION NO. 2017-__

**RESOLUTION OF THE BOARD OF DIRECTORS
OF VALLEY TRANSPORTATION SERVICES
AUTHORIZING SIGNATURES ON DOCUMENTS REQUIRED FOR
DISSOLUTION OF VTRANS**

BE IT RESOLVED by the Board of Directors (“Board”) of Valley Transportation Services (“VTrans”) that the Chair and Secretary of the Board are authorized to sign the attached Certificate of Election to Wind up and Dissolve VTrans, and authorize a majority of the Directors in office at the time that VTrans receives the necessary approvals from the Attorney General’s office and files its final tax returns to sign the required Certificate of Dissolution.

This Resolution shall take effect from and after the date of its passage and adoption.

* * * * *

PASSED AND ADOPTED this 6th day of October, 2017, by the following vote:

AYES:

NOES:

ABSENT:

Chairperson

ATTEST:

Secretary



Secretary of State

ELEC NP

Nonprofit Certificate of Election to Wind Up and Dissolve

(California Nonprofit Corporation ONLY)

IMPORTANT — Read Instructions before completing this form.

There is No Fee for filing a Nonprofit Certificate of Election to Wind Up and Dissolve

Copy Fees – First page \$1.00; each attachment page \$0.50; Certification Fee - \$5.00 plus copy fees

This Space For Office Use Only

1. Corporate Name (Enter the exact name of the nonprofit corporation as it is recorded with the California Secretary of State.)

2. 7-Digit Secretary of State File Number

3. Election

(Check the applicable statement. Only one box may be checked. If the first box is checked, enter the number of members (do not enter the percentage of members). Note: This Form ELEC NP is not required when the vote to dissolve was made by all of the members, or if the nonprofit corporation has no members, by all of the directors, and that fact is noted on the Nonprofit Certificate of Dissolution (Form DISS NP).)

- Three checkbox options for election methods: by members, by board of directors with members, or by board of directors with no members.

4. Required Statement (This Statement is required. Do not alter.)

The nonprofit corporation has elected to wind up and dissolve.

5. Read, Verify, Date and Sign Below (See Instructions for signature requirements. Do not use a computer generated signature.)

I declare under penalty of perjury under the laws of the State of California that the matters set forth in this certificate are true and correct of my own knowledge and that I am authorized by California law to sign.

Three lines for signature, each with fields for Date, Signature, and Type or Print Name.



Secretary of State

DISS NP

Nonprofit Certificate of Dissolution

(California Nonprofit Corporation ONLY)

IMPORTANT — Read Instructions before completing this form.

There is No Fee for filing a Nonprofit Certificate of Dissolution

Copy Fees – First page \$1.00; each attachment page \$0.50; Certification Fee - \$5.00 plus copy fees

Attorney General Letter: All nonprofit public benefit and religious nonprofit corporations are required to get a letter from the California Attorney General's office waiving objections to the nonprofit corporation's distribution of assets, or confirming the nonprofit corporation has no assets. If your corporation is a public benefit or religious corporation, you must attach that letter to this Nonprofit Certificate of Dissolution (see instructions).

This Space For Office Use Only

1. Corporate Name (Enter the exact name of the nonprofit corporation as it is recorded with the California Secretary of State.)

2. 7-Digit Secretary of State File Number

3. Election

The dissolution was made by a vote of ALL of the members, or if there are no members, by a vote of ALL of the directors of the California nonprofit corporation.

Note: If the above box is not checked, a Nonprofit Certificate of Election to Wind Up and Dissolve (Form ELEC NP) must be filed prior to or together with this Nonprofit Certificate of Dissolution. (California Corporations Code sections 6611, 8611, 9680 and 12631.)

4. Debts and Liabilities

(Check the applicable statement. Only one box may be checked. If second box is checked, you must include the required information in an attachment.)

- The known debts and liabilities have been actually paid or paid as far as its assets permitted.
The known debts and liabilities have been adequately provided for in full or as far as its assets permitted by their assumption. Included in the attachment to this certificate, incorporated herein by this reference, is a description of the provisions made and the name and address of the person, corporation or government agency that has assumed or guaranteed the payment, or the depository institution with which deposit has been made.
The nonprofit corporation never incurred any known debts or liabilities.

5. Required Statements

(Do not alter the Required Statements – ALL must be true to file Form DISS NP.)

- The nonprofit corporation has been completely wound up and is dissolved.
All final returns required under the California Revenue and Taxation Code have been or will be filed with the California Franchise Tax Board.
For Mutual Benefit or General Cooperative Corporations ONLY: The known assets have been distributed to the persons entitled thereto or the nonprofit corporation acquired no known assets.

6. Read, Verify, Date and Sign Below

(See Instructions for signature requirements. Do not use a computer generated signature.)

The undersigned is the sole director or a majority of the directors now in office. I declare under penalty of perjury under the laws of the State of California that the matters set forth in this certificate are true and correct of my own knowledge.

Date Signature Type or Print Name

Date Signature Type or Print Name

Date Signature Type or Print Name