



SUPPLEMENTAL AGENDA

**BOARD OF DIRECTORS MEETING
WEDNESDAY, JANUARY 6, 2016 – 8:00 A.M.
OMNITRANS METRO FACILITY
1700 WEST 5TH STREET
SAN BERNARDINO, CA 92411**

The Board of Directors meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or Limited English Proficiency services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Board Meeting. The Board Secretary's telephone number is 909-379-7110 (voice) or 909-384-9351 (TTY). If you have comments about items on the agenda or other general concerns and are not able to attend the meeting, please mail them to Omnitrans at 1700 West Fifth Street, San Bernardino, California, Attention Board Secretary. Comments may also be submitted by email to BoardSecretary@omnitrans.org.

D. POSSIBLE CONFLICT OF INTEREST ISSUES - REVISED

1. Note agenda item contractors, subcontractors and agents, which may require member abstentions due to conflict of interest and financial interests. Board Member abstentions shall be stated under this item for recordation on the appropriate item. 3

F. DISCUSSION ITEMS

7. Authorize Award, Contract MTN16-96 – Zero Emissions 40-Foot Low Floor Bus – Pilot Project 233



1700 W. Fifth St.
 San Bernardino, CA 92411
 909-379-7100
 www.omnitrans.org

REVISED
 ITEM # D1

DATE: January 6, 2016

TO: Board Chair Sam Spagnolo and Members of the Omnitrans Board of Directors

THROUGH: P. Scott Graham, CEO/General Manager

FROM: Jennifer M. Sims, Director of Procurement

SUBJECT: DISCLOSURE(S) REGARDING RECOMMENDATIONS FOR ACTION BY THE OMNITRANS BOARD OF DIRECTORS

FORM MOTION

Staff hereby provides a listing of principals and subcontractors associated with action items on the agenda for the Board of Director’s Meeting scheduled January 6, 2016.

Item	Contract	Principals & Agents	Subcontractors
#F3	Authorize Award (Bench) Contracts MKP16-49A-C Promotional Items	<i>RED Company Long Beach, CA Carmela Roth, President</i>	<i>None</i>
		<i>Authentic Promotions.com Carmichael, CA Amy Warner, Partner</i>	<i>None</i>
		<i>Offbeat Productions, Inc. Park City, UT Shannon Nellis, CEO</i>	<i>Admints & Zagabor Bellmawr, NJ</i>
			<i>Snugz USA West Jordan, UT</i>
			<i>Evans Manufacturing, Inc. Garden Grove, CA</i>
			<i>Hit Promotional Products Largo, FL</i>
			<i>Gold Bond Worldwide Hixson, TN</i>
			<i>Norwood/Bic</i>

Item	Contract	Principals & Agents	Subcontractors
			<i>Red Wing, MN</i> <i>Gempire Tampa, FL</i>
#F4	Authorize Award (Bench) Contract MNT16-30A-B John Deere Bus Parts	<i>Harbor Diesel and Equipment, Inc. Long Beach, CA Pat Vuoso, Manager – Parts</i> <i>A-Z Bus Sales, Inc. Colton, CA Jerry Pederson, Parts Manager</i>	<i>None</i> <i>None</i>
#F7	Authorize Award Contract MNT16-96 Zero Emissions 40-Foot Low Floor Bus – Pilot Program	<i>BYD Coach & Bus LLC Los Angeles, CA Macy Neshati, Vice President</i>	<i>None</i>

PSG/JMS

ITEM # F7

DATE: January 6, 2016

TO: Board Chair Sam Spagnolo and Members of the Omnitrans Board of Directors

THROUGH: P. Scott Graham, CEO/General Manager

FROM: Jennifer M. Sims, Director of Procurement

**SUBJECT: AUTHORIZE AWARD - CONTRACT MNT16-96
ZERO EMISSIONS 40-FOOT LOW FLOOR BUS – PILOT PROJECT**

FORM MOTION

Authorize the CEO/General Manager to award Contract MNT16-96 to BYD Coach & Bus LLC of Los Angeles, California, for the provision of five (5) Zero Emissions 40-Foot Low Floor Pilot Buses, contingent upon the award of the California Air Resources Board's (ARB) Zero-Emission Truck and Bus Pilot Commercial Deployment Projects (Grant) and pending pre-award Buy America review as required by the 49 Code of Federal Regulations Part 661 in a not-to-exceed amount of \$4,400,559.70 for buses, spare parts, test equipment, ten (10) percent contingency of \$440,055.97, and a 3.27% Cost Allocation Plan (CAP) of \$158,288.13, for a total not-to-exceed amount of \$4,998,903.80.

BACKGROUND

The California Air Resources Board is accepting grant applications for Zero-Emission Truck and Bus Pilot Commercial Deployment Projects (Grant) to accelerate technology commercialization by placing significant numbers of zero and near zero-emission trucks and buses in clusters, such as transit agencies, school districts and freight hubs. The majority of available funding will go towards projects that benefit disadvantaged communities and may include infrastructure.

Points will be awarded to grant applications demonstrating project team capabilities and degree of industry collaboration. To increase Omnitrans' Grant potential, staff engaged in a negotiated process to evaluate technical proposals and infrastructure requirements for the purpose of selecting a partner manufacturer. Notices were sent to all known manufacturers of electric vehicles and posted on Omnitrans' online bidding system. Three proposals were received by the December 22, 2015, deadline. Two were deemed responsive and evaluated based upon the criteria set forth in the Request for Proposals (RFP).

Criteria	Points Possible	New Flyer	BYD
Technical Qualifications	50	20	42
Qualifications, Related Experience and Project Management	20	16	16
Technical Total	70	36	58
Cost/Price	30	19.14	30
Final Total Score	100	55.14	88

BYD has greater experience in providing electric vehicles domestically and abroad and offers the longest mileage range per charge, earning them the highest technical. The South Coast Air Quality Management District and the California Air Resources Board provided BYD with separate letters of support determining that the vehicle models proposed are eligible for participation in the Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project. The proposal from BYD also represents the lowest price proposal. Since the independent cost estimate for this procurement was \$4,837,313.62, BYD’s proposal is considered fair and reasonable.

Risks are associated with introducing new technologies before industry standards are established. This pilot program is designed to shoulder the bulk of the technology risk without jeopardizing Omnitrans’ ability to provide service. If awarded the Grant, these pilot buses would not replace existing vehicles or be counted as part of Omnitrans’ contingency fleet. Therefore, following a thorough evaluation if the vehicles are not cost effective to operate, they can be removed from service without penalty. Infrastructure requirements are estimated to be \$25,000. If awarded the Grant, staff will enter into negotiations with BYD and work with the on-call engineering firm, STV, Inc., to design the infrastructure modifications.

This procurement meets the requirements of Omnitrans’ Procurement Policies and Procedures.

FUNDING SOURCE

The cost associated with this procurement is contingent upon award of Grant. The matching fund requirement for the grant is 20 percent (20%). Should an award be granted by the California Air Resources Board, Omnitrans’ matching fund requirement will be \$999,780.76 (\$4,998,903.80 x 20%). Matching funds are to be determined.

_____ Verification of Funding Sources and Availability of Funds.
 (Verified and initialed by Finance)

CONCLUSION

Approving award of this contract allows Omnitrans to submit a Zero-Emission Truck and Bus Pilot Commercial Deployment Projects grant application by the January 29, 2016, deadline.

PSG:JMS