

Budget 2017-2018



May 3, 2017

Omnitrans

1700 W. Fifth St.

San Bernardino, CA 92411

DEPARTMENT
SUMMARY OF PROGRAMS

REVENUE BUDGET

The revenue budgets are developed to provide the foundation for determining the activities of the organization. Operating revenues are derived from various sources such as: Farebox - fare revenue collected from passengers that utilize our Fixed Route, Omnitrink and Access services; Advertising - revenue for advertisement on our coaches' shelters and in and on the sides of our coaches; Interest - revenue from the investment with Local Agency Investment Fund (LAIF). Federal, state and local programs are additional sources of operating revenue. Capital revenue are funds collected from federal, state, local and special incentive programs which the Agency utilizes to purchase capital assets such as buses, equipment, and other depreciable assets. The Marketing/Planning, Operations and Finance departments work together to develop the Agency's annual service plan. This service plan in turn is used to project the revenue needed for the upcoming fiscal year.

FISCAL SUMMARY BY PROGRAM

	2015-16	2016-17	2017-18	\$ / % Change	Notes
	ACTUAL	ADOPTED	PROPOSED	FY 17 to FY 18	
Farebox Revenue/Other Revenue:					
Passenger Fares - Fixed Routes	12,216,253	12,125,011	10,326,286	(1,798,725)	-14.83% Decrease in fare revenue based on decrease in ridership
Passenger Fares - Access	1,647,149	1,647,000	1,667,055	20,055	1.22% Minor increase in ACCESS ridership
Advertising and Other Aux Rev	693,049	655,000	655,000	-	0.00%
Interest and Other Non-Trans	1,318,091	60,000	850,110	790,110	Revenue generated by sale of LCF Credits
SUB-TOTAL	15,874,542	14,487,011	13,498,452	(988,559)	-6.82%
Operating Revenue Source-Cap					
LTF	38,810,030	39,974,380	41,973,611	1,999,231	5.00% Increase of LTF plus additional funds for Ontario Airport shuttle
LTF- Carryover	-	767,296	-	(767,296)	
FTA Section 5307 Maint/Leases	9,183,730	9,169,630	11,540,420	2,370,790	25.85% Use of FTA funds for Capitalized Operations
FTA Section 5307 ACCESS	1,600,000	1,600,000	1,600,000	-	0.00%
FTA - CTSA - JARC/NF/5310			798,466		
STAF - Operating Costs	1,617,708	1,368,539	1,392,654	24,115	1.76%
Carl Moyer/JARC/STIP/LCTOP	-	1,302,519	854,435	(448,084)	Reduction in use of JARC/NF for the CTSA
STA Maint./Repeater/Tire	2,299,913	2,299,913	2,299,913	-	0.00%
Measure I & Subsidy	5,600,000	5,800,000	6,422,061	622,061	Increase in Measure I funds
Measure I - CTSA	611,954	1,571,286	1,970,222	398,936	25.39% Additional use of Measure I funds to STS projects
Other Funds - Medical Billing		1,000,000	1,500,000	500,000	Medical Billings running higher than planned
SUB-TOTAL	59,723,335	64,853,563	70,351,782	4,699,753	7.25%
Capital Revenues:					
FTA Section 5307	9,276,544	16,941,200	16,941,200	-	0.00%
FTA Section 5339	-	1,260,509	1,260,509	-	
FTA Section 5310	-	-	-	-	
Prop 1B	3,789,155	2,936,287	4,110,195	1,173,908	Additional Prop 1B funds used for Revenue Vehicles
STAF (SB 620)	-	2,299,913	2,299,913	-	
LTF	1,229,546	-	-	-	
CMAQ	15,492,369	6,660,000	5,560,000	(1,100,000)	Reduction in CMAQ funding. Offset by Prop 1B funding
Prop 1B - Security	-	128,566	-	(128,566)	-100.00%
Measure I Capital	849,211	-	-	-	
CAPITAL TOTAL	30,636,825	30,226,475	30,171,817	(54,658)	-0.18%
Less capital used for Operating	(13,272,914)	(13,069,542)	(15,440,332)	(2,370,790)	18.14%
TOTAL CAPITAL	17,363,911	17,156,933	14,731,485	(2,425,448)	-14.14%
OPERATIONS TOTAL	75,597,877	79,340,574	83,850,234	4,509,660	5.68%
GRAND TOTAL	92,961,788	96,497,507	98,581,719	2,084,212	2.16%

DEPARTMENT**SUMMARY OF PROGRAMS****OMNITRANS CONSOLIDATED**

The Agency's consolidated report is the summary look at all department costs from actuals charges for FY 2015-16, adopted budget for FY 2016-17 and proposed budget costs for FY 2017-18.

FISCAL SUMMARY BY PROGRAM

	2015-2016 ACTUAL	2016-2017 ADOPTED	2016-2017 YE EST	2017-2018 PROPOSED	\$ / % Change FY 2017YE-2018	
Salaries and Benefits	43,331,010	48,738,590	48,135,593	51,035,059	2,899,467	6.02%
Services	2,392,695	3,947,676	3,226,866	5,016,301	1,789,436	55.45%
Material and Supplies	6,008,281	5,670,205	5,983,628	6,500,947	517,319	8.65%
Occupancy	3,726,259	3,893,312	3,614,928	3,975,923	360,995	9.99%
Casualty and Liability	3,107,806	6,244,931	6,569,084	6,557,494	(11,590)	-0.18%
Taxes	61,561	49,782	49,619	49,782	163	0.33%
Purchased Transport	9,041,314	9,377,551	8,962,367	9,213,916	251,548	2.81%
Printing and Advertising	918,087	1,106,419	911,533	1,037,519	125,986	13.82%
Miscellaneous Expenses	(216,639)	(104,673)	43,483	46,509	3,026	6.96%
Leases and Rentals	-	416,782	26,506	416,782	390,276	1472.39%
SUBTOTAL	68,370,375	79,340,575	77,523,608	83,850,233	6,326,625	8.16%
Depreciation	13,566,593	14,787,683	12,639,470	13,534,748	895,278	7.08%
Capital Purchase	932,312	-	838,248	-	(838,248)	
SUBTOTAL	82,869,279	94,128,258	91,001,326	97,384,981	6,383,655	7.01%
GRAND TOTAL **	69,302,686	79,340,575	78,361,856	83,850,233	5,488,377	7.00%

** Less Depreciation

DEPARTMENT**SUMMARY OF PROGRAMS****OPERATIONS: 1100**

The Operations Department is responsible for planning, organizing, implementing, coordinating and directing service delivery for all of the Agency's fixed routes and all fleet safety and training programs. Our State and Federal DOT certified Instructors provide initial and periodic training for our operating personnel in all aspects of agency policy and procedure, legal requirements, vehicles and related equipment as well as administer our National Safety Council fleet safety program.

FISCAL SUMMARY BY PROGRAM

	2015-2016 ACTUAL	2016-2017 ADOPTED	2016-2017 YE EST	2017-2018 PROPOSED	\$ / % Change FY 2017YE-2018	
Salaries and Benefits	27,622,627	28,675,966	28,722,278	32,417,335	3,695,057	12.86%
Services	9,478	39,000	38,712	39,000	289	0.75%
Material and Supplies	91,844	99,248	74,374	99,248	24,874	33.44%
Occupancy	-	-	-	-	-	
Casualty and Liability	-	-	-	-	-	
Taxes	-	-	-	-	-	
Purchased Transport	-	-	-	-	-	
Printing and Advertising	6,775	8,133	5,740	8,133	2,393	41.68%
Miscellaneous Expenses	82,190	60,525	44,761	74,710	29,949	66.91%
Leases and Rentals	-	-	-	-	-	
SUBTOTAL	27,812,914	28,882,872	28,885,865	32,638,426	3,752,561	12.99%
Depreciation	-	-	-	-	-	
SUBTOTAL	27,812,914	28,882,872	28,885,865	32,638,426	3,752,561	12.99%
GRAND TOTAL **	27,812,914	28,882,872	28,885,865	32,638,426	3,752,561	12.99%

** Less Depreciation

DEPARTMENT

SUMMARY OF PROGRAMS

MAINTENANCE: **1200**

The Maintenance Department administers three areas of responsibility: Administration, Maintenance, Building/Engineering/Construction. The major program is the maintenance of the revenue vehicles to meet operating schedules, the repair and body work for the revenue fleet, passenger vehicles and vans, as well as light and heavy duty trucks. The program in addition maintains and repairs Omnitrans generators, compressors, and power equipment as well as performing specific tasks relating to general welding and fabrication for the department. The Building/Engineering/Construction program assists with and ensures Omnitrans facilities meet City, State, and Federal regulations and standards. All major remodels, repairs and maintenance of all facilities and buildings are managed through the Maintenance Department.

Omnitrans Maintenance Department Mission Statement: To provide clean, safe, and reliable vehicles, equipment, and facilities to Omnitrans internal and external customers.

	<u>FISCAL SUMMARY BY PROGRAM</u>					\$ / % Change FY 2017YE-2018	
	2015-2016 ACTUAL	2016-2017 ADOPTED	2016-2017 YE EST	2017-2018 PROPOSED			
Salaries and Benefits	7,261,725	8,249,869	7,680,359	8,591,794	911,435	11.87%	
Services	489,107	341,061	433,790	425,296	(8,494)	-1.96%	
Material and Supplies	4,011,825	3,261,923	4,310,910	4,533,156	222,246	5.16%	
Occupancy	1,540,995	1,382,461	1,366,299	1,382,461	16,162	1.18%	
Casualty and Liability	-	-	-	-	-		
Taxes	-	-	-	-	-		
Purchased Transport	-	-	-	-	-		
Printing and Advertising	-	-	-	-	-		
Miscellaneous Expenses	(123,525)	(54,489)	(109,368)	(54,489)	54,879	-50.18%	
Leases and Rentals	-	416,782	26,506	416,782	390,276	1472.39%	
SUBTOTAL	13,180,128	13,597,607	13,708,496	15,295,000	1,586,504	11.57%	
Depreciation	-	-	-	-	-		
SUBTOTAL	13,180,128	13,597,607	13,708,496	15,295,000	1,586,504	11.57%	
GRAND TOTAL **	13,180,128	13,597,607	13,708,496	15,295,000	1,586,504	11.57%	

** Less Depreciation

DEPARTMENT**SUMMARY OF PROGRAMS****ADMINISTRATION: 1300**

The Administration department budget currently includes budgets for the CEO/General Manager, Director of Internal Audit Services and their administrative support staff. The CEO/General Manager serves as the Chief Executive Officer for Omnitrans. Appointed by the Board, the CEO/General Manager is responsible for the overall administration of all Omnitrans departments and oversees the enforcement of all pertinent State/Federal laws. This office is responsible on a day-to-day basis for the efficient performance of all operations, responsible for implementing Board policy and formulating staff recommendations for Board review on policy matters. Included in this program are legislative relations/policy analysis, administrative analysis, and general oversight of operations. The CEO/General Manager oversees the preparation of the budget and is responsible for the administration of the budget once adopted by the Board. Administration carries out the duties assisting in preparation of Board agendas, minutes, maintaining all official documents of the Omnitrans records of proceedings, deeds, agreements, contracts, filing annual disclosure statements, and coordination of board committees. The Director of Internal Audit Services reports to the CEO/General Manager and is responsible for all internal audit functions. This position is responsible for determining risk assessments and appropriate internal audits. The Director of Internal Audit Services also reports indirectly to the Board of Directors, Administrative & Finance Committee which also is the audit committee.

FISCAL SUMMARY BY PROGRAM

	2015-2016 ACTUAL	2016-2017 ADOPTED	2016-2017 YE EST	2017-2018 PROPOSED	\$ / % Change FY 2017YE-2018	
Salaries and Benefits	686,866	1,131,357	701,801	934,433	232,632	33.15%
Services	156,739	624,577	280,663	625,000	344,337	122.69%
Material and Supplies	10,445	14,501	7,326	14,501	7,175	97.93%
Occupancy	-	2,500	-	2,500	2,500	
Casualty and Liability	-	-	-	-	-	
Taxes	-	-	-	-	-	
Purchased Transport	-	-	-	-	-	
Printing and Advertising	75	28,300	-	28,300	28,300	
Miscellaneous Expenses	153,082	173,500	167,607	173,500	5,893	3.52%
Leases and Rentals	-	-	-	-	-	
SUBTOTAL	1,007,206	1,974,735	1,157,398	1,778,234	620,837	53.64%
Depreciation	-	-	-	-	-	
SUBTOTAL	1,007,206	1,974,735	1,157,398	1,778,234	620,837	53.64%
GRAND TOTAL **	1,007,206	1,974,735	1,157,398	1,778,234	620,837	53.64%

** Less Depreciation

DEPARTMENT

SUMMARY OF PROGRAMS

INFORMATION TECHNOLOGY SERVICES 1320

The Information Technology Services department is charged with managing all fixed based technology deployed at Omnitrans. The Information Technology Services department supports over 50 applications. For each system, a level of I.T.S. support has been identified by the IT Steering Committee. By policy, I.T.S. replaces 25% of the personal computers due to maintenance and software problems. A Computer training facility has been established. The Director of I.T. chairs the Information Systems Steering Committee which meets monthly.

- | | | |
|---------------------------|--------------------------|------------------------------------|
| - Servers Supported: 75 | - Printers Supported: 50 | - Phone Systems Supported: 4 |
| - Desktops Supported: 225 | - Copiers Supported: 10 | - Local Area Networks Supported: 5 |

FISCAL SUMMARY BY PROGRAM

	2015-2016 ACTUAL	2016-2017 ADOPTED	2016-2017 YE EST	2017-2018 PROPOSED	\$/ % Change FY 2017YE-2018	
Salaries and Benefits	910,668	958,759	930,243	1,053,507	123,264	13.25%
Services	1,009	-	-	-	-	
Material and Supplies	25,086	29,500	30,794	29,500	(1,294)	-4.20%
Occupancy	1,672,311	1,709,657	1,703,050	1,809,657	106,607	6.26%
Casualty and Liability	-	-	-	-	-	
Taxes	-	-	-	-	-	
Purchased Transport	-	-	-	-	-	
Printing and Advertising	-	-	-	-	-	
Miscellaneous Expenses	4,020	17,387	211	17,387	17,176	8141.07%
Leases and Rentals	-	-	-	-	-	
SUBTOTAL	2,613,094	2,715,303	2,664,299	2,910,051	245,752	9.22%
Depreciation	-	-	-	-	-	
SUBTOTAL	2,613,094	2,715,303	2,664,299	2,910,051	245,752	9.22%
GRAND TOTAL **	2,613,094	2,715,303	2,664,299	2,910,051	245,752	9.22%

** Less Depreciation

DEPARTMENT

SUMMARY OF PROGRAMS

MARKETING/PLANNING

1400

At Omnitrans, marketing, public relations, planning and customer service functions fall within the Marketing & Planning Department. The marketing and planning functions work together to identify customer and community transportation needs in order to develop and enhance service offerings then effectively communicate them to the public. The marketing/public relations section is responsible for all community outreach efforts and customer communications, both printed and electronic, paid advertising, publicity and media relations. Omnitrans utilizes an advertising agency to provide advertising and design services including creative development, graphic design, media buying and webmaster responsibilities. The planning section prepares the Agency's short range transit plan, annual service plan, development of new service, and monitors existing service to recommend changes. They also handle public outreach related to service and fare changes and system development. The stops and stations team works to keep up the appearance of bus stops and transit centers and provide informational signage at stops. The customer service section provides customer assistance in the Agency's call center and San Bernardino Transit Center seven days a week. This section also manages fare media sales, reduced fare ID cards, lost and found and reception. The department

FISCAL SUMMARY BY PROGRAM

	2015-2016 ACTUAL	2016-2017 ADOPTED	2016-2017 YE EST	2017-2018 PROPOSED	\$ / % Change FY 2017YE-2018	
Salaries and Benefits	2,071,375	2,194,290	2,152,924	2,300,594	147,670	6.86%
Services	60,249	68,000	65,360	68,000	2,640	4.04%
Material and Supplies	9,075	9,525	10,913	9,525	(1,388)	-12.72%
Occupancy	73,076	66,425	63,482	66,425	2,943	4.64%
Casualty and Liability	-	-	-	-	-	
Taxes	-	-	-	-	-	
Purchased Transport	-	-	-	-	-	
Printing and Advertising	812,956	867,880	867,000	867,880	880	0.10%
Miscellaneous Expenses	100,058	118,550	111,035	118,550	7,515	6.77%
Leases and Rentals	-	-	-	-	-	
SUBTOTAL	3,126,790	3,324,670	3,270,714	3,430,974	160,261	4.90%
Depreciation	-	-	-	-	-	
SUBTOTAL	3,126,790	3,324,670	3,270,714	3,430,974	160,261	4.90%
GRAND TOTAL **	3,126,790	3,324,670	3,270,714	3,430,974	160,261	4.90%

** Less Depreciation

DEPARTMENT

SUMMARY OF PROGRAMS

HUMAN RESOURCES: 1600

The Human Resources Department plans, coordinates and administers a comprehensive human resources management program which subscribes to merit principles of personnel administration, fosters an organizational climate of confidence and trust, and promotes a proactive approach to manpower planning and resources administration. The Director and staff administers Omnitrans claims for Workers' Compensation benefits, working with outside counsel to monitor, control and resolve litigated claims, and provides training for various departments in order to minimize the potential risk of future losses. Human Resources is responsible for staff development to provide an opportunity for employees to have a direct impact on the workplace through participation in joint problem-solving activities with management.

FISCAL SUMMARY BY PROGRAM

	2015-2016 ACTUAL	2016-2017 ADOPTED	2016-2017 YE EST	2017-2018 PROPOSED	\$ / % Change FY 2017YE-2018	
Salaries and Benefits	(1,224,370)	1,278,526	1,238,403	1,380,822	142,419	11.50%
Services	413,600	336,430	392,529	393,500	971	0.25%
Material and Supplies	5,365	4,368	5,732	5,500	(232)	-4.05%
Occupancy	-	-	-	-	-	
Casualty and Liability	573,291	2,068,003	2,124,614	2,068,003	(56,611)	-2.66%
Taxes	-	-	-	-	-	
Purchased Transport	-	-	-	-	-	
Printing and Advertising	13,771	15,471	13,431	15,471	2,040	15.19%
Miscellaneous Expenses	82,783	71,353	49,460	71,353	21,893	44.26%
Leases and Rentals	-	-	-	-	-	
SUBTOTAL	(135,559)	3,774,150	3,824,169	3,934,649	110,480	2.89%
Depreciation	-	-	-	-	-	
SUBTOTAL	(135,559)	3,774,150	3,824,169	3,934,649	110,480	2.89%
GRAND TOTAL **	(135,559)	3,774,150	3,824,169	3,934,649	110,480	2.89%

** Less Depreciation

DEPARTMENT

SUMMARY OF PROGRAMS

SAFETY AND SECURITY 1630

Under the general administration of the CEO/General Manager, and reporting to the Director of Human Resources and Safety and Regulatory Compliance, the Safety and Security Section is responsible for all physical plant/transit system safety compliance and Security/Public Safety Programs. Many of these programs are under the oversight of the Federal Transit Administration, Transportation Safety Administration/Department of Homeland Security as well as State, County, and Local Public Safety and Safety & Environmental Compliance agencies. Omnitrans has an ongoing internal process of reviewing operations, procedures, and processes, as well as interfacing with local public Law, Fire, and Emergency Service first response agencies for external coordination, support and feedback. The staff of this section meet routinely with San Bernardino County Public Safety and Emergency Services Organizations as well as regional and state public safety and transportation safety officials. The staff is responsible for the generation of various regulatory reports and records as well as monthly reporting of transit system and security events/incidents to the FTA - National Transit Database Reporting System.

FISCAL SUMMARY BY PROGRAM

	2015-2016 ACTUAL	2016-2017 ADOPTED	2016-2017 YE EST	2017-2018 PROPOSED	\$ / % Change FY 2017YE-2018	
Salaries and Benefits	389,944	482,692	424,440	505,107	80,667	19.01%
Services	860,126	802,349	813,380	924,361	110,981	13.64%
Material and Supplies	525	9,045	3,000	9,000	6,000	200.00%
Occupancy	8,834	15,943	12,000	15,943	3,943	32.86%
Casualty and Liability	-	-	-	-	-	
Taxes	-	-	-	-	-	
Purchased Transport	-	-	-	-	-	
Printing and Advertising	-	1,917	-	1,917	1,917	-
Miscellaneous Expenses	2,729	14,360	14,232	14,360	128	0.90%
Leases and Rentals	-	-	-	-	-	
SUBTOTAL	1,262,159	1,326,306	1,267,051	1,470,688	203,636	16.07%
Depreciation	-	-	-	-	-	
SUBTOTAL	1,262,159	1,326,306	1,267,051	1,470,688	203,636	16.07%
GRAND TOTAL **	1,262,159	1,326,306	1,267,051	1,470,688	203,636	16.07%

** Less Depreciation

DEPARTMENT

SUMMARY OF PROGRAMS

PROCUREMENT

1700

The Procurement Department ensures compliance with best practices and requirements as outlined in the Omnitrans' Procurement policies and procedures, and FTA C4220.1F. This includes the development of templates, model contracts, standard purchase order terms and conditions, and the implementation of procedures that will ensure fair and open competition and the equitable treatment of all potential bidders. Procurement assists departments in develop technical specifications and scopes of work and presents contracts to the Omnitrans Board for approval. While Departments are responsible for providing the budget, manpower and programmatic monitoring, Procurement is responsible for contract administration. The Director of Procurement monitors the integrity of the procurement system, measures procurements against contractual requirements, and identifies cost saving & avoidance opportunities such as consolidating procurements to benefit from economies of scale.

FISCAL SUMMARY BY PROGRAM

	2015-2016 ACTUAL	2016-2017 ADOPTED	2016-2017 YE EST	2017-2018 PROPOSED	\$ / % Change FY 2017YE-2018	
Salaries and Benefits	1,624,543	1,517,164	1,690,512	1,667,399	(23,113)	-1.37%
Services	11,792	17,471	11,400	17,471	6,071	53.25%
Material and Supplies	9,376	7,675	5,844	7,675	1,831	31.34%
Occupancy	-	-	-	-	-	
Casualty and Liability	-	-	-	-	-	
Taxes	-	-	-	-	-	
Purchased Transport	-	-	-	-	-	
Printing and Advertising	1,470	9,118	8,894	9,118	224	2.52%
Miscellaneous Expenses	6,827	9,459	3,685	9,459	5,775	156.73%
Leases and Rentals	-	-	-	-	-	
SUBTOTAL	1,654,009	1,560,887	1,720,334	1,711,122	(9,212)	-0.54%
Depreciation	-	-	-	-	-	
SUBTOTAL	1,654,009	1,560,887	1,720,334	1,711,122	(9,212)	-0.54%
GRAND TOTAL **	1,654,009	1,560,887	1,720,334	1,711,122	(9,212)	-0.54%

** Less Depreciation

DEPARTMENT

SUMMARY OF PROGRAMS

FINANCE: _____ **1800**

The Finance Department is responsible for the control of all financial activities for Omnitrans, including the collection and disbursement of funds and ensuring that adequate resources are available. The department has three programs: Finance Administration, Accounting and Accounting Services.

Finance Administration: provides administrative support and direction to all finance programs as well as other Omnitrans Departments. Administrative functions include setting financial goals and objectives, planning financial policy, budget development, agency payroll, and budget training, administers self-insurance portions of Omnitrans risk programs.

Accounting Section: Is charged with all the accounting functions in Omnitrans:
Accounts Payable/Receivables - Responsible for the payment of outstanding obligations owed by Omnitrans, tracking end of period adjustments, fixed assets and project/grant management.

FISCAL SUMMARY BY PROGRAM

	2015-2016 ACTUAL	2016-2017 ADOPTED	2016-2017 YE EST	2017-2018 PROPOSED	\$ / % Change FY 2017YE-2018	
Salaries and Benefits	1,111,230	1,129,853	1,130,026	1,211,018	80,992	7.17%
Services	134,837	185,600	145,000	185,600	40,600	28.00%
Material and Supplies	5,020	10,234	6,008	10,000	3,992	66.45%
Occupancy	-	-	-	-	-	
Casualty and Liability	2,272,525	3,873,142	3,651,807	3,873,142	221,335	6.06%
Taxes	61,561	49,282	49,539	49,282	(257)	-0.52%
Purchased Transport	-	-	-	-	-	
Printing and Advertising	-	-	-	-	-	
Miscellaneous Expenses	(525,038)	(559,318)	(282,678)	(405,621)	(122,943)	43.49%
Leases and Rentals	-	-	-	-	-	
Other - CAP Credit	-	-	-	-	-	
SUBTOTAL	3,060,136	4,688,793	4,699,702	4,923,422	223,720	4.76%
Depreciation	11,199,260	13,659,531	11,647,454	12,239,149	591,695	5.08%
Capital Purch Exp	12,463,321	-	3,591,481	-	(3,591,481)	
SUBTOTAL	26,722,717	18,348,324	19,938,636	17,162,571	(2,776,065)	-13.92%
GRAND TOTAL **	15,523,456	4,688,793	8,291,182	4,923,422	(3,367,761)	-40.62%

** Less Depreciation

DEPARTMENT

SUMMARY OF PROGRAMS

ACCESS: 2110

Access is part of the Special Transit Services Department. Access provides public transportation services to persons who are physically or cognitively unable to use regular bus service (ADA certified and/or Omnitrans Disability Identification Card holders). Access operates curb-to-curb service with minibuses or vans.

FISCAL SUMMARY BY PROGRAM

	2015-2016 ACTUAL	2016-2017 ADOPTED	2016-2017 YE EST	2017-2018 PROPOSED	\$ / % Change FY 2017YE-2018	
Salaries and Benefits	226,275	-	267,811	281,307	13,496	
Services	79,863	83,507	83,787	94,812	11,025	13.16%
Material and Supplies	1,255,377	1,372,960	974,791	1,078,885	104,094	10.68%
Occupancy	107,975	85,158	120,678	127,949	7,271	6.03%
Casualty and Liability	236,677	128,954	412,696	420,263	7,567	1.83%
Taxes	-	-	-	-	-	
Purchased Transport	7,747,383	8,116,705	7,686,675	7,953,070	266,395	3.47%
Printing and Advertising	-	-	-	-	-	
Miscellaneous Expenses	236	-	564	15,500	14,936	
Leases and Rentals	-	-	-	-	-	
					-	
SUBTOTAL	9,653,785	9,787,285	9,547,001	9,971,785	424,784	4.45%
Depreciation	868,964	1,128,152	992,017	1,295,599	303,583	30.60%
SUBTOTAL	10,522,750	10,915,437	10,539,018	11,267,384	728,367	6.91%
GRAND TOTAL **	9,653,785	9,787,285	9,547,001	9,971,785	424,784	4.45%

** Less Depreciation

DEPARTMENT

SUMMARY OF PROGRAMS

CTSA: _____ **3000**

The Consolidated Transportation Service Agency (CTSA) is part of the Special Transit Services department. It works with the community and organizations to provide human service transportation programs for people with disabilities and seniors within Omnitrans' service area. STS currently has partnerships with community agencies to provide "door to door" transportation and operates 4 in house transportation programs: Travel Training, Volunteer Driver, Ride Taxi and Ride Lyft.

FISCAL SUMMARY BY PROGRAM

	2015-2016 ACTUAL	2016-2017 ADOPTED	2016-2017 YE EST	2017-2018 PROPOSED	\$ / % Change FY 2017YE-2018	
Salaries and Benefits		724,782	753,664	691,743	(61,921)	-8.22%
Services		1,063,109	635,673	1,872,480	1,236,807	194.57%
Material and Supplies		58,720	15,492	78,050	62,558	403.81%
Occupancy		148,695	33,121	88,515	55,394	167.25%
Casualty and Liability		-	-	4,500	4,500	
Taxes		500	80	500	420	525.00%
Purchased Transport		-	-	-	-	
Printing and Advertising		90,000	-	21,100	21,100	-
Miscellaneous Expenses		44,000	43,974	11,800	(32,174)	-73.17%
Leases and Rentals	-	-	-	-	-	
					-	
SUBTOTAL	-	2,129,806	1,482,004	2,768,688	1,286,684	86.82%
Depreciation					-	
SUBTOTAL	-	2,129,806	1,482,004	2,768,688	1,286,684	86.82%
GRAND TOTAL **	-	2,129,806	1,482,004	2,768,688	1,286,684	86.82%

** Less Depreciation

DEPARTMENT

SUMMARY OF PROGRAMS

OMNIGO/PURCHASED TRANSPORTATION:

2500

Omnitrans uses purchased transportation to provide two types of fixed route service: 1) weekend service on routes that consistently have low weekend loads; and, 2) OmniGo local circulator service. The use of purchased transportation on weekends is designed to match a smaller cutaway vehicle with a 16-18 passenger capacity to routes that rarely see more than 16 passengers on board at one time. OmniGo service is a neighborhood shuttle service that uses the same smaller vehicles in regular fixed route service. The OmniGo program was designed to augment OmniLink after multiple years when the standalone version of OmniLink did not meet standard.

FISCAL SUMMARY BY PROGRAM

	<u>2015-2016</u> <u>ACTUAL</u>	<u>2016-2017</u> <u>ADOPTED</u>	<u>2016-2017</u> <u>YE EST</u>	<u>2017-2018</u> <u>PROPOSED</u>	<u>\$ / % Change</u> <u>FY 2017YE-2018</u>	
Salaries and Benefits	5,053	-	4,836	-	(4,836)	
Services	-	-	-	-	-	
Material and Supplies	168,584	190,444	133,716	107,278	(26,438)	-19.77%
Occupancy	5,486	5,473	4,163	5,473	1,311	31.49%
Casualty and Liability	25,312	7,831	24,586	24,586	(0)	0.00%
Taxes	-	-	-	-	-	
Purchased Transport	1,293,932	1,260,846	1,275,693	1,260,846	(14,847)	-1.16%
Printing and Advertising	-	-	-	-	-	
Miscellaneous Expenses	-	-	-	-	-	
Leases and Rentals	-	-	-	-	-	
					-	
SUBTOTAL	1,498,368	1,464,594	1,442,993	1,398,183	(44,810)	-3.11%
					-	
Depreciation	-	-	-	-	-	
SUBTOTAL	1,498,368	1,464,594	1,442,993	1,398,183	(44,810)	-3.11%
					-	
GRAND TOTAL **	1,498,368	1,464,594	1,442,993	1,398,183	(44,810)	-3.11%

** Less Depreciation

DEPARTMENT
SUMMARY OF PROGRAMS

sbX Bus Rapid Transit -BRT

2600

BRT service mirrors light-rail service with dedicated amenities, stations and significantly reduced travel times utilizing dedicated BRT Buses. sbX utilizes standalone stations with level boarding, pre-paid fares, dedicated lanes, signal prioritization, and limited stop spacing to achieve faster service.

FISCAL SUMMARY BY PROGRAM

	2015-2016 ACTUAL	2016-2017 ADOPTED	2016-2017 YE EST	2017-2018 PROPOSED	\$ / % Change FY 2017YE-2018	
Salaries and Benefits	2,645,072	2,395,331	2,436,341	-	(2,436,341)	-100.00%
Services	175,895	386,572	326,572	370,782	44,210	13.54%
Material and Supplies	415,757	602,062	404,727	518,629	113,902	
Occupancy	317,582	477,000	312,136	477,000	164,864	52.82%
Casualty and Liability	-	167,000	355,381	167,000	(188,381)	
Taxes	-	-	-	-	-	
Purchased Transport	-	-	-	-	-	
Printing and Advertising	82,963	85,600	16,468	85,600	69,132	419.80%
Miscellaneous Expenses	-	-	-	-	-	
Leases and Rentals	-	-	-	-	-	
					-	
SUBTOTAL	3,637,269	4,113,565	3,851,625	1,619,011	(2,232,614)	-57.97%
Depreciation	-	-	-	-	-	
SUBTOTAL	3,637,269	4,113,565	3,851,625	1,619,011	(2,232,614)	-57.97%
					-	
GRAND TOTAL **	3,637,269	4,113,565	3,851,625	1,619,011	(2,232,614)	-57.97%

** Less Depreciation