



**BOARD OF DIRECTORS MEETING**  
**WEDNESDAY, JULY 1, 2015 – 8:00 A.M.**  
**OMNITRANS METRO FACILITY**  
**1700 WEST 5<sup>TH</sup> STREET**  
**SAN BERNARDINO, CA 92411**

The Board of Directors meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or Limited English Proficiency services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Board Meeting. The Board Secretary’s telephone number is 909-379-7110 (voice) or 909-384-9351 (TTY). If you have comments about items on the agenda or other general concerns and are not able to attend the meeting, please mail them to Omnitrans at 1700 West Fifth Street, San Bernardino, California, Attention Board Secretary. Comments may also be submitted by email to [BoardSecretary@omnitrans.org](mailto:BoardSecretary@omnitrans.org).

**A. CALL TO ORDER**

1. Invocation
2. Pledge of Allegiance
3. Roll Call

**B. ANNOUNCEMENTS/PRESENTATIONS**

1. Next Board Meeting: Wednesday, August 5, 2015 – 8:00 a.m.  
Omnitrans Metro Facility Board Room
2. Presentation: Outgoing Board Chair Alan Wapner

**C. COMMUNICATIONS FROM THE PUBLIC**

This is the time and place for the general public to address the Board for items that are not on the agenda. In accordance with rules applicable to meetings of the Board of Directors, comments on items not on the agenda and on items on the agenda are to be limited to a total of three (3) minutes per individual.

**D. POSSIBLE CONFLICT OF INTEREST ISSUES**

1. Note agenda item contractors, subcontractors and agents, which may require member abstentions due to conflict of interest and financial interests. Board Member abstentions shall be stated under this item for recordation on the appropriate item. 3

**E. CONSENT CALENDAR**

The following items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion, unless the Board directs that an item be held for further discussion under Agenda Item F, Discussion Items. Any person wishing to address consent items should address the Board under Agenda Item #E10, Action on Consent Calendar.

- |   |    |
|---|----|
| 1. Approve Board Minutes – June 3, 2015   | 5  |
| 2. Receive and File Executive Committee Minutes – April 3, 2015   | 11 |
| 3. Receive and File Administrative and Finance Committee Minutes – April 9, 2015                                  | 15 |
| 4. Receive and File sbX Construction Progress Report #37 through May 31, 2015 – sbX E Street Corridor BRT Project | 20 |



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**E. CONSENT CALENDAR CONTINUED**

5. Receive and File Omnitrans’ Fiscal Year Ended June 30, 2015, Financial Audit Engagement and Responsibility Letters	32
6. Approve Two New Positions and Re-Evaluation of One Existing Position	44
7. Adopt Proposed Personnel Policy Manual Changes	102
8. Authorize Award – Contract ITS15-160, Dell Extended Warranty	149
9. Press Articles and Letters of Interest to the Board	173
10. Action on Consent Calendar	

**F. DISCUSSION ITEMS**

The following items do not legally require any public testimony, although the Chair may open the meeting for public input.

1. CEO/General Manager’s Report	178
2. Authorize Award – Sole Source Contract ITS16-07, TransitMaster Hardware Upgrade and Training	179
3. Authorize Award – Renewal of TransitMaster Software and Equipment Maintenance and Basic Software License and Maintenance Services for Trapeze Fleet Operations Systems	236
4. Authorize Award, Contract MNT15-184, Onboard Radio Communication Replacement Parts	238
5. Authorize Award, Contract PRC15-140, Office Supplies	260
6. Approve Proposed Overall Disadvantaged Business Enterprise (DBE) Goal for Federal Transit Administration (FTA) Assisted Contracts	298
7. Authorize Preparation of Proposed Transition Plan & Financial Analysis regarding Consolidated Transportation Services Agency Designation	317

**G. PUBLIC HEARING**

There is no Public Hearing scheduled.

**H. BOARD BUSINESS**

There is no Closed Session scheduled.

**I. REMARKS AND ANNOUNCEMENTS**

**J. ADJOURNMENT**