



AGENDA
EXECUTIVE COMMITTEE MEETING
WEDNESDAY, JANUARY 14, 2015, 8:30 A.M.
(IMMEDIATELY FOLLOWING BOARD MEETING)
OMNITRANS METRO FACILITY
1700 WEST 5TH STREET
SAN BERNARDINO, CA 92411

The meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or Limited English Proficiency services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Committee Meeting. The Board Secretary's telephone number is 909-379-7110 (voice) or 909-384-9351 (TTY). If you have comments about items on the agenda or other general concerns and are not able to attend the meeting, please mail them to Omnitrans at 1700 West Fifth Street, San Bernardino, California, Attention Board Secretary. Comments may also be submitted by email to BoardSecretary@omnitrans.org.

A. CALL TO ORDER

B. ANNOUNCEMENTS/PRESENTATIONS

1. Next Committee Meeting: Friday, February 6, 2015, 9:00 a.m.
Omnitrans Metro Facility

C. COMMUNICATIONS FROM THE PUBLIC

This is the time and place for the general public to address the Board for items that are not on the agenda. In accordance with rules applicable to meetings of the Administrative & Finance Committee, comments on items not on the agenda and on items on the agenda are to be limited to a total of three (3) minutes per individual.

D. POSSIBLE CONFLICT OF INTEREST ISSUES

E. DISCUSSION ITEMS

1. Approve Executive Committee Minutes – December 5, 2014
2. Reschedule July and October Committee Meetings
3. CAP & Trade – Discussion
4. CEO/General Manager Evaluation Process - Discussion

F. BOARD BUSINESS

There is no Closed Session.

G. REMARKS AND ANNOUNCEMENTS

H. ADJOURNMENT

ITEM # E1

**EXECUTIVE COMMITTEE MEETING
MINUTES
DECEMBER 5, 2014**

A. CALL TO ORDER

The Executive Committee Meeting was called to order by Chair Alan Wapner at 9:04 a.m., Friday, December 5, 2014.

COMMITTEE MEMBERS ATTENDING

Mayor Pro Tem Alan Wapner, Board Chair

Mayor Pro Tem Sam Spagnolo, Vice Chair

Council Member Ed Graham, City of Chino Hills–Via Teleconference from Chino City Hall

Council Member Penny Lilburn, City of Highland

COMMITTEE MEMBERS NOT ATTENDING

Council Member Dick Riddell, City of Yucaipa

OMNITRANS STAFF ATTENDING

P. Scott Graham, CEO/General Manager

B. ANNOUNCEMENTS/PRESENTATIONS

Next Committee Meeting: January 14, 2015, 9:30 a.m.
 Omnitrans Metro Facility

C. COMMUNICATIONS FROM THE PUBLIC

There were no communications from the public.

D. POSSIBLE CONFLICT OF INTEREST ISSUES

There were no Conflict of Interest Issues.

E. DISCUSSION ITEMS

1. Approve Executive Committee Minutes – November 7, 2014

M/S (Spagnolo/Lilburn) that approved the Executive Committee Minutes of November 7, 2014. Roll call vote was taken. Motion was unanimous by all Members present.

2. Adopt Proposed 2015 Committee Meeting Schedule

M/S (Spagnolo/Graham) that adopted the proposed Executive Committee Meeting Schedule for 2015, set for 9:00 a.m., the first Friday of each month, unless otherwise noted, as follows:

January 14, 2015, 9:30 a.m. (Second Wednesday)
February 6, 2015
March 6, 2015
April 3, 2015
May 1, 2015
June 5, 2015
July 3, 2015 (To be rescheduled; Agency holiday)
August 7, 2015
September 4, 2015
October 2, 2015 (To be rescheduled; conflict with League of CA Cities Annual Meeting)
November 6, 2015
December 4, 2015

Roll call vote was taken. Motion unanimous by members present.

3. Bus Routes and Bus Stop Changes

CEO/General Manager said that this item was requested for discussion by the Executive Committee in response to the public comments raised at the November Board of Directors' Meeting regarding the removal of a route in front of the Arrowhead Vista Apartments.

When the Short Range Transit Plan was presented to the Board of Directors, staff reported that productive and coverage routes were split 50/50, although prior direction years ago was to move toward 65% productive routes and 35% coverage routes. The Board again renewed its direction earlier this year to move toward the 65% productivity/35% coverage split. It was explained that over the years, direct routes were changed to meandering routes to provide requests for coverage, but by doing this, on time performance was impacted by as much as 20 percent.

Based on this renewed direction to move toward the 65%/35% split, changes were made to several routes in the eastern portion of the service area, including Route 8 that stopped directly in front of Arrowhead Vista Apartments. No one from the apartments provided comments at the public hearings regarding the proposed route changes. And, although staff reached out to several of the businesses in this area, unfortunately, no one from Omnitrans contacted the manager at the apartment complex.

The request by residents of Arrowhead Vista Apartments to reinstate Route 8 in front of the apartments was accomplished on December 1, 2014. This interim solution will provide the 14 Arrowhead Vista passengers using this stop, but will delay the other passengers on this high-volume route getting to their destination.

A longer term solution will be to work with the City of San Bernardino to secure grant funds to repair the sidewalk behind the apartment complex so residents are able to get to the stop. Once the sidewalk is repaired, the route will again be eliminated in front of the complex.

Board Chair Wapner stated that, while the discussion was not meant to be critical of staff or suggest that policy direction by the Board needed to be changed, he pointed out that there is always an exception to the rule, and the important thing is that Omnitrans remained flexible and resolved the issue.

F. BOARD BUSINESS

There is no Closed Session item scheduled.

G. REMARKS AND ANNOUNCEMENTS

Chair Wapner requested that staff's recommendations for cap and trade funding, including what funding Omnitrans is going to apply for and what collaboration will be necessary with cities, be presented at the next Executive Committee Meeting.

Chair Wapner also directed that the results of the LNG Risk Assessment and Pipeline Feasibility Study be presented to the Executive Committee, once complete, prior to review by the Operations and Safety Committee.

H. ADJOURNMENT

The Executive Committee adjourned at 9:35 a.m. The next Executive Committee Meeting is scheduled Wednesday, January 14, 2015, at 9:30 a.m., with location posted on the Omnitrans website and at the Omnitrans San Bernardino Metro Facility.

Prepared by:

Vicki Dennett, Executive Assistant to CEO/General Manager