



AGENDA
EXECUTIVE COMMITTEE MEETING
FRIDAY, JANUARY 5, 2018 – 9:00 A.M.
OMNITRANS
1700 WEST FIFTH STREET
SAN BERNARDINO, CA 92411

The meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or Limited English Proficiency services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Committee Meeting. The Board Secretary’s telephone number is 909-379-7110 (voice) or 909-384-9351 (TTY). If you have comments about items on the agenda or other general concerns and are not able to attend the meeting, please mail them to Omnitrans at 1700 West Fifth Street, San Bernardino, California, Attention Board Secretary. Comments may also be submitted by email to BoardSecretary@omnitrans.org.

A. CALL TO ORDER

B. ANNOUNCEMENTS/PRESENTATIONS

1. Next Committee Meeting: February 2, 2018 – 9:00 a.m.
 Omnitrans Metro Facility

C. COMMUNICATIONS FROM THE PUBLIC

This is the time and place for the general public to address the Board for items that are not on the agenda. In accordance with rules applicable to meetings of the Executive Committee, comments on items not on the agenda and on items on the agenda are to be limited to a total of three (3) minutes per individual.

D. POSSIBLE CONFLICT OF INTEREST ISSUES

N/A

E. DISCUSSION ITEMS

1. Approve Executive Committee Minutes – October 6, 2017
2. Adopt Calendar Year 2018 Committee Meeting Schedule
3. Establishment of Rail Ad Hoc Committee

2

5

F. BOARD BUSINESS

There is no Closed Session scheduled.

G. REMARKS AND ANNOUNCEMENTS

H. ADJOURNMENT

ITEM # E1

**EXECUTIVE COMMITTEE MEETING
MINUTES
OCTOBER 6, 2017**

A. CALL TO ORDER

The Executive Committee Meeting was called to order by Chair Ron Dailey at 9:14 a.m., Friday, October 6, 2017 at the Omnitrans Administrative Offices.

COMMITTEE MEMBERS ATTENDING

Council Member Ron Dailey, City of Loma Linda – Board Chair
Mayor Penny Lilburn, City of Highland
Council Member John Roberts, City of Fontana
Council Member Sam Spagnolo, City of Rancho Cucamonga

OTHERS ATTENDING

Steven DeBaun, General Counsel

OMNITRANS STAFF ATTENDING

P. Scott Graham, CEO/General Manager
Julienne Overland-Villegas, Senior Administrative to the CEO/General Manager

B. ANNOUNCEMENTS/PRESENTATIONS

Next Committee Meeting: Friday, November 3, 2017, 9:00 a.m.
 Omnitrans Metro Facility

C. COMMUNICATIONS FROM THE PUBLIC

There were no communications from the public.

D. POSSIBLE CONFLICT OF INTEREST ISSUES

There were no Conflict of Interest Issues.

E. DISCUSSION ITEMS

1. Approve Executive Committee Minutes – September 1, 2017

M/S (Spagnolo/Lilburn) that approved the Executive Committee Minutes of September 1, 2017. Motion was unanimous by Members present.

2. Review and Recommend to the Board of Directors Proposed Omnitrans Bylaws and Reconsideration of Formation of Rail Committee

Chairman Dailey introduced this item. He provided some background by stating that at the last Executive Committee meeting, the bylaws were reviewed by the Committee and some changes were requested, which are included in today's agenda. He asked if the Members had any comments or questions regarding the revised bylaws before approving and recommending to the Board.

The Committee engaged in a discussion regarding rescinding the former motion to form a standing Rail Committee and move forward with a Rail Ad Hoc Committee as agreed upon at the last Executive Committee Meeting.

A discussion ensued regarding whether or not an Ad Hoc Chair would be a member of the Executive Committee. The Committee determined that an Ad Hoc Committee Chair would not participate on a standing committee as a voting member, but rather attend as invitee when appropriate based on the subject matter on the agenda.

The Committee continued their discussion on the bylaws and requested that language be included stating that the Ad Hoc function is to complete a specific charge and following completion of the charge, the Ad Hoc Committee will be dissolved. The Members also discussed compensation for Ad Hoc Committee meetings which is addressed in the Bylaws section 7.2. Questions arose as to what constituted an official "meeting" and it was clarified that compensation will be provided for meetings that are scheduled with an agenda.

Chair Dailey asked that when the bylaws are disseminated to the Board, a note be included encouraging the Members to carefully review the bylaws prior to the next Board meeting.

M/S (Spagnolo/Roberts) that recommended the Omnitrans Bylaws with the revision to the Board of Directors for approval and rescinded the former motion to form a standing Rail Committee. Motion was unanimous by Members present.

3. Review Guidelines for Rail Ad Hoc Committee

Chairman Ron Dailey presented this item and reviewed the Rail Ad Hoc Committee Charge as detailed in the staff report.

M/S (Spagnolo/Roberts) that approved the proposed Rail Ad Hoc Committee charge. Motion was unanimous by Members present.

F. BOARD BUSINESS

There was no Closed Session.

G. REMARKS AND ANNOUNCEMENTS

CEO/General Manager, P. Scott Graham announced that on October 31, 2017 and November 2, 2017, High Rail tours are being scheduled for Board Members interested in touring the nine mile corridor of the future Redlands Passenger Rail. He encouraged the Committee Members to attend and advised that additional dates could be looked into if so requested by the Members.

Member Lilburn announced that she will not be attending the next Plans & Programs meeting due to a recently planned surgery scheduled for the same day. Member Spagnolo will attend in her place.

H. ADJOURNMENT

The Committee adjourned at 9:46 a.m. The next Executive Committee Meeting is scheduled Friday, November 3, 2017, at 9:00 a.m., with location posted on the Omnitrans website and at the Omnitrans San Bernardino Metro Facility.

Prepared by:

Araceli Barajas, Executive Staff Assistant



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ITEM # E2

DATE: January 5, 2018
TO: Board Chair Ron Dailey and Members of the Executive Committee
FROM: P. Scott Graham, CEO/General Manager
**SUBJECT: PROPOSED EXECUTIVE COMMITTEE MEETING SCHEDULE
FOR 2018**

FORM MOTION

Adopt Calendar Year 2018 Executive Committee Schedule, set for 9:00 a.m., the first Friday of each month:

- January 5, 2018
- February 2, 2018
- March 2, 2018
- April 6, 2018
- May 4, 2018
- June 1, 2018
- July 6, 2018
- August 3, 2018
- September 7, 2018
- October 5, 2018
- November 2, 2018
- December 7, 2018

PSG:JV