



AGENDA
EXECUTIVE COMMITTEE MEETING
FRIDAY, MAY 4, 2018 – 9:00 A.M.
OMNITRANS
1700 WEST FIFTH STREET
SAN BERNARDINO, CA 92411

The meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or Limited English Proficiency services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Committee Meeting. The Board Secretary's telephone number is 909-379-7110 (voice) or 909-384-9351 (TTY). If you have comments about items on the agenda or other general concerns and are not able to attend the meeting, please mail them to Omnitrans at 1700 West Fifth Street, San Bernardino, California, Attention Board Secretary. Comments may also be submitted by email to BoardSecretary@omnitrans.org.

A. CALL TO ORDER

B. ANNOUNCEMENTS/PRESENTATIONS

1. Next Committee Meeting: June 1, 2018 – 9:00 a.m.
Omnitrans Metro Facility

C. COMMUNICATIONS FROM THE PUBLIC

This is the time and place for the general public to address the Board for items that are not on the agenda. In accordance with rules applicable to meetings of the Executive Committee, comments on items not on the agenda and on items on the agenda are to be limited to a total of three (3) minutes per individual.

D. POSSIBLE CONFLICT OF INTEREST ISSUES

N/A

E. DISCUSSION ITEMS

1. Approve Executive Committee Minutes – April 6, 2018
2. Receive and Recommend to the Board of Directors to Approve Arrow Vehicle Design

2
6

F. BOARD BUSINESS

There is no Closed Session scheduled.

G. REMARKS AND ANNOUNCEMENTS

H. ADJOURNMENT

ITEM # E1

**EXECUTIVE COMMITTEE MEETING
MINUTES
APRIL 6, 2018**

A. CALL TO ORDER

The Executive Committee Meeting was called to order by Chairman Ron Dailey at 9:00 a.m., Friday, April 6, 2018 at the Omnitrans Administrative Offices.

COMMITTEE MEMBERS ATTENDING

Council Member Ron Dailey, City of Loma Linda – Board Chairman
Council Member David Avila, City of Yucaipa – Board Vice Chairman
Mayor Penny Lilburn, City of Highland – Via Teleconference
Mayor Pro Tem John Roberts, City of Fontana
Council Member Sam Spagnolo, City of Rancho Cucamonga

OTHERS ATTENDING

Haviva Shane, General Counsel

OMNITRANS STAFF ATTENDING

P. Scott Graham, CEO/General Manager
Erin Rogers, Deputy General Manager
Julienne Overland-Villegas, Senior Administrative Assistant to the CEO/General Manager

B. ANNOUNCEMENTS/PRESENTATIONS

Next Committee Meeting: Friday, May 4, 2018, 9:00 a.m.
Omnitrans Metro Facility

C. COMMUNICATIONS FROM THE PUBLIC

There were no communications from the public.

D. POSSIBLE CONFLICT OF INTEREST ISSUES

There were no Conflict of Interest Issues.

E. DISCUSSION ITEMS

1. Approve Executive Committee Minutes – March 2, 2018

M/S (Spagnolo/Avila) that approved the Executive Committee Minutes of March 2, 2018. Roll call vote was taken and the motion was passed unanimously by Members present.

2. Recommend the Board of Directors Approve Proposed Fiscal Year 2019 Management Plan

CEO/General Manager, P. Scott Graham, reviewed the five Strategic Initiatives included in the Fiscal Year 2019 Management Plan:

- Strategic Initiative 1. Financial Sustainability & Operational Cost Efficiencies
- Strategic Initiative 2. Service Expansion & Funding Growth
- Strategic Initiative 3. Technology
- Strategic Initiative 4. Safety & Security
- Strategic Initiative 5. Workforce Sustainability

The Committee referred to Strategic Initiative 3 – Technology, and engaged in a discussion regarding the California Air Resource Board (CARB), requirements for Zero Emission Bus technology and Omnitrans' short and long-term plans to address these requirements in the future.

San Bernardino County Transportation Authority (SBCTA) Director of Fund Administration & Programming, Andrea Zureick, indicated that SBCTA plans to conduct a countywide electrification study later this year. She explained that the once the study is completed, they will work with the transit agencies to come up with some funding strategies.

This item was voted on after Item E3 was presented.

M/S (Spagnolo/Roberts) that supported the Proposed Fiscal Year 2019 Management Plan, which outlines the CEO/General Manager's operational plan on how the initiatives will be achieved. Roll call vote was taken and the motion was passed unanimously by Members present.

3. Receive and Forward to the Board of Directors the Financial White Paper as an Information Item

Chairman Dailey introduced this item by stating that the Financial Paper was presented to the Executive Committee at their March 2, 2018, meeting to review and recommend to the Board of Directors as an information item. The Committee requested some changes be made prior to forwarding to the full Board. The revisions were made and Omnitrans staff subsequently met with SBCTA Executive Director, Ray Wolfe and other key staff who provided additional comments. The item on today's agenda includes all of the revisions and is being presented for final review by the Committee prior to being presented at the May Board Meeting.

CEO/General Manager, Scott Graham, provided a brief overview of the Financial White Paper as detailed in the staff report.

The Committee engaged in a discussion regarding the Potential Funding Sources listed in the staff report. Mr. Graham noted that as part of the discussion with SBCTA staff, Omnitrans requested that should SBCTA work on developing a reauthorization plan or a concurrent sales tax measure, consideration be given to include dedicated funding for general transit operations.

(Spagnolo/Roberts) received and recommended this item be forwarded to the Board as an information item. Roll call vote was taken and the motion was passed unanimously by Members present.

4. Recommend to the Board of Directors, Special Legislation to Change Omnitrans from a Joint Powers Authority to a Statutorily Created Special Transit District

General Counsel, Haviva Shane, provided a brief background on this item as detailed in the staff report.

M/S (Spagnolo/Avila) that authorized:

1. Legal Counsel and the CEO/General Manager to work with the Executive Committee to pursue legislation to form Omnitrans Transit District.
 - a. Provide direction to Omnitrans' staff and legal counsel regarding the desire to pursue legislation in the first year of the 2019-20 Regular Session of the State legislative cycle to form Omnitrans Transit District, a special transit district, which would take on the powers and obligations of the current joint powers authority;
 - b. Direct Omnitrans staff and legal counsel, if desired, to update, revise and finalize a draft of the proposed legislation.
 - c. Be prepared to engage in the process of locating a bill sponsor and/or author in early November, 2018 (after November 6 election).
2. Direct the CEO/General Manager and Legal Counsel to work with the San Bernardino County Transportation Authority (SBCTA) to develop a Memorandum of Understanding (MOU) for the purpose of setting forth the understanding and agreement that Omnitrans will not exercise any taxing authority which may be included under its formation legislation provided that dedicated funding for Omnitrans transit operations is included by SBCTA in concurrent or future tax measures.

Roll call vote was taken and the motion was passed unanimously by Members present.

F. BOARD BUSINESS

There was no Closed Session.

G. REMARKS AND ANNOUNCEMENTS

There were no remarks and announcements.

H. ADJOURNMENT

The Committee adjourned at 10:34 a.m. The next Executive Committee Meeting is scheduled Friday, May 4, 2018, at 9:00 a.m., with location posted on the Omnitrans website and at the Omnitrans San Bernardino Metro Facility.

Prepared by:

Araceli Barajas, Executive Staff Assistant

ITEM # E2

DATE: May 4, 2018

TO: Board Chair Ron Dailey and Members of the Omnitrans Executive Committee

THROUGH: P. Scott Graham, CEO/General Manager

FROM: Trischelle Baysden, Director of Rail

SUBJECT: ARROW VEHICLE DESIGN

FORM MOTION

Receive and recommend to the Board of Directors to approve the interior and exterior design for the Arrow Service hybrid-rail vehicles.

BACKGROUND

In November 2017, the San Bernardino County Transportation Authority (SBCTA) Board of Directors approved a contract with Stadler US, Inc. (Stadler) to purchase three (3) diesel multiple unit (DMU) vehicles, also known as hybrid-rail vehicles, which will be used for the future Arrow Service between the San Bernardino Transit Center and the University Station in Redlands. As part of the early engineering of the vehicles, Stadler provided a series of interior and exterior designs for consideration. Omnitrans and SBCTA staff reviewed the initial designs and worked with Stadler to develop a second series of designs. From this series, the selection options were refined to two (2) exterior and two (2) interior design options by Omnitrans staff, SBCTA staff, and Stadler.

The two (2) exterior design options were developed using a color palette that was selected during the development of the system and incorporated the colors of the Arrow Service logo approved by Omnitrans Board of Directors in November 2016. The two (2) interior design options have common interior design elements, using gray for the floor covering and sidewalls on all the vehicles. In addition, the options identified take into account:

- The color palette of the existing Omnitrans fixed-route buses
- Aligning the exterior paint choices with individual panel pieces to reduce the likelihood of mismatched paint after final vehicle assembly or future repair work
- Single colored doors to mitigate possible alignment issues with the adjoining strip and to reduce work associated with repainting doors

- Preference towards a darker patterned fabric to reduce the visibility of stains and wear

RECOMMENDATION

Receive and recommend to the Board of Directors to approve the interior and exterior design for the Arrow Service hybrid-rail vehicles.

PSG:TB

Attachment A: Power Point Presentation



ARROW VEHICLE DESIGN

**Executive Committee
May 4, 2018**

TWO EXTERIOR DESIGN OPTIONS:

- Color Palette
- Selected during the development of the system
- Incorporates the colors of the Arrow Service logo
- Colors consistent with the existing Omnitrans fixed-route buses
- Aligns the exterior paint choices with individual panel pieces to reduce the likelihood of mismatched paint during assembly or after repair work
- Single colored doors to mitigate possible alignment issues with the adjoining stripe and to reduce work associated with repainting doors

TWO INTERIOR DESIGN OPTIONS:

- Common interior design elements
- Used gray for the floor covering and sidewalls on all the vehicles
- Two (2) different seat fabrics for selection
- Preference towards a darker patterned fabric to reduce the visibility of stains and wear



Exterior Option 1



Exterior Option 2



Interior Option 1



Interior Option 2

THANK YOU