



**REVISED AGENDA
EXECUTIVE COMMITTEE MEETING
FRIDAY, OCTOBER 4, 2013, 8:00 A.M.**

**CITY OF RANCHO CUCAMONGA, RAINES ROOM
10500 CIVIC CENTER DRIVE
RANCHO CUCAMONGA, CA 91730
909-477-2700**

The meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Board Secretary at least three (3) business days prior to the Committee Meeting. The Board Secretary's telephone number is 909-379-7110 (voice) or 909-384-9351 (TTY). If you have comments about items on the agenda or other general concerns and are not able to attend the meeting, please mail them to Omnitrans at 1700 West Fifth Street, San Bernardino, California, Attention Board Secretary. Comments may also be submitted by email to BoardSecretary@omnitrans.org.

A. CALL TO ORDER

B. COMMUNICATIONS FROM THE PUBLIC

This is the time and place for the general public to address the Board for items that are not on the agenda. In accordance with rules applicable to meetings of the Administrative & Finance Committee, comments on items not on the agenda and on items on the agenda are to be limited to a total of three (3) minutes per individual.

C. DISCUSSION ITEMS

1. Approve Executive Committee Minutes – July 3, 2013
2. Transit Review Update by Board Chair
3. Discuss Establishment of Operations & Safety Board Committee & Charter
4. Discuss Establishment of Process for Circulator Routes
5. Mid-Valley Property Update

D. BOARD BUSINESS

Closed Session

1. Government Code Section 54957(b)(1) - Consideration of Appointment of CEO/General Manager

E. ADJOURNMENT

**EXECUTIVE COMMITTEE MEETING
MINUTES
JULY 3, 2013**

A. CALL TO ORDER

The Executive Committee meeting was called to order by Board Chair Alan Wapner at 8 a.m., Wednesday, July 3, 2013.

COMMITTEE MEMBERS ATTENDING

Councilmember Alan Wapner, Board Chair
Mayor Pro Tem Sam Spagnolo, Vice Chair
Mayor Pro Tem Penny Lilburn, City of Highland
Mayor Pat Morris, City of San Bernardino
Councilmember Dick Riddell, City of Yucaipa

OMNITRANS STAFF ATTENDING

P. Scott Graham, Interim CEO/General Manager

B. COMMUNICATIONS FROM THE PUBLIC

There were no communications from the public.

C. DISCUSSION ITEMS

1. Approve Executive Committee Minutes – June 10, 2013

M/S (Spagnolo/Lilburn) to approve Executive Committee Minutes of June 10, 2013.
Motion was unanimous by members present.

2. Discussion – Proposed Amendments to Personnel Policy #402 – Management Confidential Classifications and Personnel Policy #601 – Group Health Related Insurance Plans

Interim CEO/General Manager reviewed with the Committee proposed recommendations to Personnel Policy #402 and #601. The recommendation to Personnel Policy #402 is to eliminate the position of Chief Financial Officer from the Agency's organization structure and to place the Systems Manager position to Classification Level IV, effective July 10, 2013, and the recommendation to Policy #601 is to require Management/Confidential employees to begin contributing 10 percent of the plan premium for group health insurance beginning in September 2013. Both of these recommendations were made to begin addressing the \$2.5M reduction in funds.

The Committee supported the recommendations and recommended the items be moved forward to the July 8, 2013, meeting of Administrative and Finance Committee and to the Board of Directors meeting scheduled July 10, 2013, for approval.

3. Discussion – Invocation on Board Meeting Agenda

Chair Alan Wapner discussed Omnitrans practice of saying invocation at Board Meetings and whether the current practice should continue or be modified. The Committee directed that this matter be set for discussion by the Board of Directors at the July 10, 2013, as a Closed Session item for exposure to litigation.

D. ADJOURNMENT

The Executive Committee adjourned at 9:15 a.m.

Prepared by:

Vicki Osborne, Assistant to CEO/General Manager